

HIMALAYAN UNIVERSITY, ITANAGAR, ARUNACHAL PRADESH

THE STATUTES OF HIMALAYAN UNIVERSITY

[See Section 28 of the Himalayan University, Itanagar (Arunachal Pradesh)

Act, 2012 (Act No. 6 of 2013)]

NOTIFICATION

In exercise of the power conferred by the Sub Section 2 of the Section 28 of The Himalayan University, Itanagar (Arunachal Pradesh) Act, 2012 (Act No. 6 of 2013), The Board of Management, make the following Statutes for efficient, transparent and accountable governance and management of the University.

STATUTES-1

PRELIMINARY

[See Section 1 & 2 of the Himalayan University, Itanagar (Arunachal Pradesh) Act, 2012 (Act No. 6 of 2013)]

1. Short Title and Commencement

- a. These Statutes may be called the "The Himalayan University Statutes";
- b. They shall come into force on such date as the Registrar may notify, after getting direction from the Board of Management in accordance with section 28(5) of the Himalayan University, Itanagar (Arunachal Pradesh) Act, 2012 (Act No. 6 of 2013);

2. Definition: In these statutes, unless the context otherwise requires, -

- a. "The Act" means the Himalayan University, Itanagar (Arunachal Pradesh) Act, 2012 (Act No. 6 of 2013).
- b. "University" means the Himalayan University established in accordance with section 2 (f) of the UGC Act 1956.
- c. "APST" means Arunachal Pradesh Scheduled Tribes notified by the Government of Arunachal Pradesh from time to time.
- d. "Centre of Excellence" means Centre established maintained or recognized by the University under the Act.
- e. "Associates" means Community Colleges, Institutions and Centers which are approved by the University for furtherance of the objectives in the Act.
- f. "Non-formal Education" includes Open & Distance Education, E-Learning & Online Education and Education in Blended Learning mode.
- g. "Blended Learning Mode" means activities of delivering part of classroom learning through ODL mode and laboratory, practical and workshop etc through conventional mode where presence of students at the institute and giving examination is essential.
- h. "Constituent College" means a college or institution established and maintained by the University under the Act.
- i. "Continuing Education" means the Continuing Education that will provide a chance to the discontinued students to continue their studies in the University through any Mode of Learning.
- j. "Course" means a unit of instruction in a discipline carrying a specific number and Credit(s) and to be covered in semester as laid down in detail in the syllabus of degree / diploma / certificate programme courses of studies imparted in the formal mode and /or in the informal (non-formal)/ distance mode and / or in the virtual campus in the institution, college, school and / or study centre of the University.
- k. "Credit" is way of describing weightage of an educational programme by attaching to its components such as student workload, learning outcomes and number of hours of instructions or practical work or Project work or Industry exposure.
- l. "Exchange Education" means the Exchange Education System of the University.
- m. "Exchange Education Centre" means the Centre recognized by the University for the purpose of conducting exchange education programmes.
- n. "Executive Education Centre" means the Centre recognized or maintained by the University within or outside of the State, including overseas, for the purpose of conducting professional development programmes, refresher courses, skill development training, workshops, seminars and degree programs for working adults.
- o. "Examination Centre" means a centre established or maintained or recognized by the University for the purposes of conducting examination for those students who are registered with the University under any mode of Learning.
- p. "External Student" means a person interested in seeking admission to appear in the examination of any certificate or diploma or degree programme as an external student without having pursued the prescribed course of study in the University or in one of the Institutions admitted to the privileges of the University provided he is otherwise eligible for admission under the Regulations.

- q. *"External Registration System"* means a system under which candidate are allowed to register for certain courses, undertake self-study of the stipulated syllabi and directly appear for the examinations leading to graduate or postgraduate or research degrees in certain faculties.
- r. *"Re-Admission"* means the process of admitting a candidate who has discontinued in the first or second year of a course from a college/Institute/Department of this University or any other UGC recognized University or from an Institute of Distance Education approved by UGC respectively in the second or third year of the same course on assessment of course credits cleared in the 1st or 2nd year of other university offered through distance mode.
- s. *"Flexible Learning"* provides learners with choice to learn what they want, how they want, where they want. It is designed as a blended approach with such tools as Virtual Learning Environments or Learning Management System, as well as face-to-face classroom training and lectures.
- t. *"He"* includes *"She"* and *"His"* includes *"Her"*.
- u. *"Industry Integrated Learning"* means Learning by doing approach by Integrating industry and academia through a well designed course of the university for a fixed duration.
- v. *"Industry Integrated Learning Centre or IILC"* means a Centre recognized by the University within or outside the country for the purpose of Internship, Training, Research and for rendering any other assistance required by the students in the context of Industry Integrated Learning or Work Integrated Learning.
- w. *"Information Centre"* means the centre authorized or maintained by the University for the purpose of collection of Application Forms along with Fees from students, promotes University in the local area and for rendering any other assistance required by the students.
- x. *"Learning Resource Provider"* means the Resource Person designated by the University, in accordance with the Act for the purpose of delivering learning resources to the students. The Resource Person will also help in the design and development of courses (in print or e-format) or delivery of education to Face to Face (F2F) and/or distance mode students.
- y. *"National Coordinator"* means an individual designated by the University as such for the purpose of promoting the University, delivering educational resources and administering logistics in allotted region.
- z. *"Programme"* means a set of well designed courses that are linked together in an academically meaningful way resulting in the award of a Certificate or Diploma or Degree depending on the level of knowledge gained through course credits and total duration of study.
- aa. *"Research Centre"* means centre established, maintained or recognized by the University to organize and promote research in accordance with section 4 (xxxix) of the Act.
- bb. *"Resource Centre"* means the Centre recognized by the University within or outside of the country for the purpose of preparing educational and other resources for students.
- cc. *"Service Provider"* means an individual designated by the University within or outside of the country for providing various services with collaboration of other Industries or Institutions or NGO's.
- dd. *"Skill Knowledge Provider or SKP"* means other institutions, including industry or organization, authorized by the University to provide training to students.
- ee. *"Statutes and Regulations"* means, respectively, the Statutes and Regulations of the University made by the respective authorities of the University.
- ff. *"Support Centre"* means the centre established, maintained or recognized by the University under the Act, for the purpose of advice, counseling or render any other assistance required by the external students.
- gg. *"Training Centre"* means the centre established, maintained or recognized by the University within or outside of the country for the purpose of technology based learning, face to face Training, Assessment and for rendering any other assistance required by the students in context of Flexible Learning.
- hh. *"E-Learning Centre"* means Centre established, maintained or recognized by the University for the purposes of advising, counseling or for rendering any other assistance including training, virtual classes and administering examination required in the context of online education.
- ii. *"Vocational Education"* means education that prepares students for specific trades, crafts and careers at various levels from a trade, a craft, technician, or a professional position in agriculture, Forestry, Wildlife engineering, accountancy, nursing, medicine, architecture, pharmacy, law etc.
- jj. *"Work Integrated Learning Programs"* means work integrated learning system of the University as described and notified by the University from time to time.
- kk. All other words and expressions used but not defined in these Statutes shall bear the meanings as assigned to them in the Act of the Himalayan University

STATUTES-2

SPONSORING BODY OF THE UNIVERSITY

1. Jeen Foundation, being the Sponsoring Body of the University, will take all appropriate measures for creating right environment and conditions in the University so as to enable various stakeholders to make greater contribution to the cause of higher education by the University. The Sponsoring Body shall be responsible for steady and continuous enhancement of the status and quality of the University education. Without meddling into the day-to-

- day administration, as the Sponsoring Body shall share its vision, experience and thoughts in furthering the interests of the higher education.
2. The Sponsoring Body shall act through its Chairperson or any person(s) nominated by it.
 3. In addition to the powers, functions and duties conferred on the Sponsoring Body by the Act, Statutes and Regulations, the Sponsoring Body:
 - a. Shall hold, control and operate funds and assets of the University in any bank[s] and will operate such Bank Accounts.
 - b. Shall utilize and/or invest any fund of the University, including any un-applied income, in any of the securities as per the Companies Act, 1956, with the power to vary such investments or to the portion of such money as may not be required for current expenditure;
 - c. May issue direction[s] to the University through its Chancellor, as the case may be, and such direction shall be binding on the Chancellor.
 - d. If, in the opinion of the Sponsoring Body, any officer or employee of the University willfully omits or refuses to carry out the provisions of the Act, Statutes, Regulations, Rules or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude or if it otherwise appears to the Sponsoring Body that the continuance of the such officer or employee in the office will be detrimental to the interest of the University, the Sponsoring Body may advise the Vice Chancellor to constitute a committee consisting of not less than three members to enquire into the matter and place the report of the Committee before it.
 - e. On considering the report of the Committee, if the Sponsoring Body is satisfied that continuance of the officer or employee in the office will be detrimental to the interest of the University, or if he is found guilty of all or any charges by order, it may advise the Chancellor to remove such an officer or employee of the University.

STATUTE - 3

BOARD OF MANAGEMENT

1. The Board of Management shall consist of the following members as per Section 21 of the Act;
 - (a) The Chancellor; Chairperson
 - (b) The Vice-Chancellor; Ex-officio member
 - (c) Five persons nominated by the Sponsoring Body out of whom two shall be eminent educationists;
 - (d) One management/information technology/law/other learned profession expert from outside the University, nominated by the Chancellor;
 - (e) One expert of finance, nominated by the Chancellor;
 - (f) Commissioner/Director, Education or his nominee not below the rank of Deputy Secretary; Ex-officio and
 - (g) Two teachers, who may be HOD, Director of a Division, Professor of a subject, nominated by the Chancellor.

Provided that the Chairperson may invite Special Invitees for specific purpose.
 2. (a) The Chancellor in consultation with Sponsoring Body shall constitute the Board of Management.

Provided that the Board of Management shall be reconstituted once every three years.

Provided further that the Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Board of Management before the expiry of its term with the prior approval of the Chairman, Sponsoring Body.

 - (b) Ordinarily, the meeting of the BOM shall be chaired by the Chancellor. But if he is unable to attend a meeting for some reason and communicates the same in writing, the Vice Chancellor will chair the meeting.
3. The tenure of the members of Board of Management will be three years. However, the Chancellor in consultation with Sponsoring Body may remove any member, prior to completion of his tenure.
4. The Board of Management shall meet at such time, it deems necessary and in such a place as the Chancellor may think fit;

Provided that at least two meetings shall be held in a calendar year.
5. The quorum for meetings of the Board of Management shall be five.
6. The Board of Management shall, subject to the control of the Sponsoring Body, have authority for the management and administration of the revenue and property of the University and conduct of all administrative affairs of the University, not otherwise provided for.
- Further, subject to the provisions of the Act, the Statutes and the Ordinances, the Board of Management, in addition to all other powers vested in it under the Act, shall have following specific powers and functions:
- (i) To create teaching and academic posts, determine the number and emoluments of such posts and to define the duties and conditions of service of Professors, Associate Professors, Assistant Professors and Principal to Institutes and schools:

Provided that action shall be taken by the Board of Management in respect of the number, qualifications and the emoluments of teachers and academic staff only after consideration of the recommendations of the Academic Council;

- (ii) To appoint such Professors, Associate Professors, Assistant Professors and other academic staff, as may be necessary and Principals of Institutes on the recommendations of the Selection Committee constituted for the purpose and to fill up temporarily vacancies therein;
- (iii) To create administrative, ministerial and other necessary posts and to make appointments thereto in the manner prescribed by the Ordinances;
- (iv) To grant leave of absence to any officer of the University other than the Chancellor and the Vice-Chancellor, and to make necessary arrangements for the discharge of the functions of such officer during his absence;
- (v) To regulate and enforce discipline, implement code of ethics and act as Disciplinary authority subject to provisions contained in 2(3) (d, e) for members of the teaching, administrative and other staff of the University in accordance with these Statutes and the Ordinances;
- (vi) To be responsible for overall perspective Planning and Development of the University in consonance with its objective, create conducive work environment, implement workload/annual performance appraisal policies in conformity with UGC scheme and promote academic freedom with accountability;
- (vii) To decide and to accept any grant, aid, donation, gift and support from State Government, Central Government, any Government Authority/body, NGO and any other national/international developmental/sponsoring organization or Body or Association.
- (viii) To manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University;
- (ix) To accord guarantees for the payment of any sums of money on the performance of any contract or obligation by any company, body, society or person if the Sponsoring body considers that it is in the interests of the University to do so;
- (x) To invest any money belonging to the University, including any unapplied income, in such FDs, stocks, funds, shares or securities as it may, from time to time, deem fit or in the purchase of immovable property in India, with the like power of varying such investments from time to time;
- (xi) To hold, control and administer the properties and funds of the University;
- (xii) To accord approval for transfer or accept transfers of any movable or immovable property on behalf of the University;
- (xiii) To purchase land, buildings and premises for carrying out the work of the University;
- (xiv) To provide building, premises, furniture and apparatus and other means needed for carrying on the work of the University;
- (xv) To enter into, vary, carry out and cancel contracts on behalf of the University;
- (xvi) To undertake all negotiations for obtaining grants from public bodies in aid of the work of the University;
- (xvii) To entertain, adjudicate upon and, if thought fit, to redress any grievances of the officers of the University, the teaching staff, other employees and the Students of the University, who may, for any reason, feel aggrieved;
- (xviii) To appoint course writers, academic counselors, editors, coordinators, examiners and moderators etc. and to fix their fees, emoluments and travel and other allowances on the recommendations of the Academic Council;
- (xix) To maintain a register of donors to the University;
- (xx) To select a common seal for the University and provide for the custody and use of such seal;
- (xxi) To make such special arrangements as may be necessary for the residence and discipline of female students;
- (xxii) To delegate any of its powers to the Vice-Chancellor, the Pro-Vice-Chancellor, the Registrar or the Finance Officer or such other employee or authority of the University or to a Committee appointed by it, as it may deem fit;
- (xxiii) To institute fellowships, scholarships, studentships, medals and prizes;
- (xxiv) To fix, determine and award travelling expenses and allowances to a person lawfully engaged or employed in the University;
- (xxv) To refer any matter to the Finance Committee, Academic Council, Board of Studies or any Committee or person, and to call for a report thereon;
- (xxvi) To regulate the salaries of all persons who are remunerated by the University and to determine the terms and conditions of service of such persons.
- (xxvii) To approve the fee structure and admission policy for various courses of the University from time to time.
- (xxviii) To regulate the amount, manner of payment, and appropriation of fees and other payments made by students.
- (xxix) To approve the organization chart of the University;
- (xxx) To review the instruction and teaching of the University;

- (xxxix) To employ, remunerate and accept the advice of any person qualified to advise regarding any matter within the jurisdiction of the Board of Management;
 - (xxxix) To appoint committees of its own members or others, to define the powers and to determine the membership and quorum of such committees, and to delegate to any such committee any powers or functions which the Board of Management is itself competent to perform;
 - (xxxix) On the recommendation of the Academic Council, to institute new degrees, diplomas, certificates and other academic awards and to prescribe Regulations therefore, and to add to or amend the Regulations for existing degrees, diplomas, certificates and other academic awards;
 - (xxxix) With the approval of the Academic Council, to regulate and alter the organization and management of the academic disciplines of the University;
 - (xxxix) To approve the academic calendar of the University;
 - (xxxix) To exercise such other powers and perform such other duties as may be conferred or imposed on it by the Act or these Statutes;
 - (xxxix) To exercise powers not otherwise provided for in the Act, Statutes and Regulations for fulfillment of the Mission and Vision of the University.
7. **Opinion by Circulation:** It shall be open to the Chancellor, in urgent cases, to obtain the opinion of the Board of Management by Circulation. Such opinion together with the action taken there on shall be reported to the Board of Management in the following meeting for information.

STATUTE - 4

ACADEMIC COUNCIL

1. The Academic council shall be constituted by the Vice Chancellor in accordance with the provisions of the Act.
Provided that the Academic Council shall be reconstituted once every three years.
Provided further that, the Vice Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Academic Council before the expiry of its term.
2. The Academic Council shall consist of the following members, namely:-
 - (i) Vice-Chancellor; Chairperson
 - (ii) Pro-Vice-Chancellor(s); Ex-officio Member
 - (iii) Directors of Boards and Councils;
 - (iv) Dean of Faculty concerned;
 - (v) Head of the Department concerned;
 - (vi) Librarian; Ex-officio Member
 - (vii) Two Professors other than Heads of Departments, to be nominated by the Vice-Chancellor;
 - (viii) Two Teachers of the University at least one of whom should be at the Associate Professor level, to be nominated by the Vice-Chancellor;
 - (ix) Not less than five persons not in the service of the University, co-opted by the Academic Council for their special knowledge on the recommendations of the VC;
 - (x) Registrar/Director (Academic) shall be member Secretary and convener.
3. One-third of the total members of the Academic Council shall form the quorum.
4. All the members of the Academic Council other than the ex-officio members shall hold office for a period of three years. However, if the Vice Chancellor deems it appropriate, he may re-nominate any member.
5. Subject to the Act, Statutes and Ordinances, the Academic Council shall, in addition to all other powers vested in it, have the following powers, namely:-
 - (i) To exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, cooperative teaching among departments and institutions, evaluation of research or improvement in academic standards;
Provided that all matters relating to research shall, though under its overall guidance and supervision, be the responsibility of Research Council, whose composition and functions shall be provided in Ordinances.
 - (ii) To bring about inter-faculty co-ordination, to establish or appoint Committees or Boards, for taking up projects on an inter-faculty basis;
 - (iii) To consider matters of general academic interest either at its own initiative or referred to by a Faculty, or the Board of Management, and to take appropriate action thereon; and
 - (iv) To frame such regulations and rules consistent with these Statutes and Ordinances regarding the academic functioning of the University, including discipline, residence, admissions, award of fellowships and studentships, fee concessions, corporate life and attendance.
 - (v) To determine the area of excellence of the University and identify the thrust areas for research.

- (vi) To examine, rationalize and approve the proposals of development received from various Faculties and Departments and forward to the Board of Management for ratification.
- (vii) To suggest to the Faculties, the Departments of Studies and other departments the areas of their development during a specified period.
- (viii) To monitor and implement the approved academic plan of the University.
- (ix) To submit the plan proposals to the Board of Management for such disciplines and courses of study for which no nucleus exists in the University.
- (x) To advise the faculty about measures regarding the restructuring of courses and introduction of inter-disciplinary interaction amongst the Departments.
- (xi) To maintain of academic standards within the University, and the planning, coordination, development oversight, validation and review of the curriculum and all academic work of the University and advise the Board of Management on resource implications of such planning.
- (xii) To foster and maintain close connections with industry, commerce, professionals, universities, other educational establishments and research organizations.
- (xiii) To recommend establishment of advisory committees to the Board of Management as it deems necessary.
- (xiv) To develop teaching methodologies and courses in print or e-formats.
- (xv) To advise the Vice Chancellor about nomination of academic representatives to Internal and external bodies.
- (xvi) To receive reports of all approvals and reviews of academic collaborations in order to identify areas that need to be addressed at institutional and Faculty level;
- (xvii) To consider and make recommendations about the Academic Collaborative Strategy of the University.
- (xviii) To report regularly to Board of Management on matters of policy and implementation with regard to learning and quality activities.
- (xix) To develop and promulgate transparent policies and good practices about teaching and learning by the University in F2F mode.
- (xx) To ensure the fitness for purpose and effectiveness of University structures and mechanisms responsible for the establishment, maintenance and enhancement of standards of academic provision.
- (xxi) To consider, and advise on, the effectiveness of University services in support of learning and quality, through systematic feedback and/or service provider reports;
- (xxii) To exercise such other powers and perform such other duties as it deems necessary or may be conferred on/delegated to it by Board of Management.
- (xxiii) To do all such acts and things as may be necessary to meet the purpose of Act, Statutes and Regulations.

STATUTE - 5

THE FOLLOWING ARE DECLARED TO BE AUTHORITIES OF THE UNIVERSITY:

- A. FINANCE COMMITTEE
- B. BOARDS OF STUDIES
- C. RESEARCH COUNCIL
- D. SKILL AND VOCATIONAL EDUCATION DEVELOPMENT COUNCIL
- E. INTER COLLEGE EDUCATION BOARD
- F. DIRECTORATE OF OPEN & DISTANCE EDUCATION
- G. DIRECTORATE OF ONLINE EDUCATION & E-LEARNING AND BLENDED LEARNING
- H. BOARD OF APPOINTMENT
- I. DIRECTORATE OF COMMUNITY COLLEGES
- J. OTHER AUTHORITIES
 - (i) The Board of Management shall have powers to constitute such other authorities for such purpose as it may deemed fit with the approval of the Sponsoring Body.
 - (ii) The other authorities as and when constituted shall be notified by the Registrar under his signature for information all concerned.
 - (iii) The other authorities shall exercise their powers and functions subject to the provisions of the Act, the Statutes and the terms of reference.

STATUTE - 6

FINANCE COMMITTEE

1. The Finance Committee shall be constituted by the Chancellor in accordance with the provisions of the Act.

Provided that the Finance Committee shall be reconstituted once every three year.

Provided further that, the Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Finance Committee before the expiry of its term.

2. The Finance Committee shall consist of the following members, namely:-
 - a. Vice-Chancellor; Chairperson
 - b. One Pro-Vice Chancellor nominated by the Vice Chancellor
 - c. One Dean of Faculty to be nominated by Board of Management
 - d. Three persons to be nominated by the sponsoring body other than those in the service of the University
 - e. Two persons to be nominated by the Chancellor
3. The Finance Officer shall be the Ex-officio Secretary of the Committee.
4. The Finance Committee shall meet at such time and place, as may be deemed fit and appropriate by the Chancellor, at least once a year to examine the accounts and to scrutinize proposals for expenditure.
5. All members of the Finance Committee other than the ex-officio members shall hold office for a term of three years.
6. Four members of the Finance Committee shall form the quorum.
7. Subject to the provisions of the Act, Statutes and Ordinances, the Finance Committee shall have following powers and perform following functions:
 - (i) The Annual Accounts and the financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Board of Management for approval.
 - (ii) The Finance Committee shall fix limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University (which, in the case of productive works may include the proceeds of loans) and expenditure shall not be incurred by the University in excess of the limits so fixed.
 - (iii) No expenditure other than that provided for in the budget shall be incurred by the University without the approval of the Finance Committee.
 - (iv) The finance committee will be responsible for safeguarding and monitoring the University's financial stability and long-term economic health.
 - (v) The finance committee will be responsible for management's system of financial internal controls and the controls over external reporting, the internal and external audit processes, the regulatory compliance functions, institutional ethics and conflicts of interest, and the risk management process.
 - (vi) To exercise such other powers and perform such other duties as may be conferred on or delegated to it by the Board of Management.
 - (vii) To do all such acts and things as may be necessary to carry out the purpose of Act, Regulations and Statutes.

STATUTE 7

BOARD OF STUDIES

1. The Board of Studies shall be constituted by the Vice Chancellor;
Provided that the Board of Studies shall be reconstituted once every three years
Provided further that, the Vice Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Board of Studies before the expiry of its term.
2. Each Department shall have a Board of Studies which shall consist of:-
 - a. The Head of the Department, who shall be the Chairperson;
 - b. One professor nominated by the Vice Chancellor by rotation in order of seniority;
 - c. One teacher of the Department not below Associate Professor nominated by the Vice Chancellor;
 - d. Two experts not in the service of the University to be co-opted by the Board of Studies on the recommendations of the Head of the Department.
3. The appointment of members specified in items (b), (c) and (d) of sub clause (2) shall be for a period of three years.
4. The Board of Studies shall have powers to perform the following functions:
 - (i) To recommend to the Faculty in the Manner prescribed by the Ordinances;
 - a. Course of studies;
 - b. Appointment of examiners for under-graduate and post graduate courses, but excluding research degrees;
 - c. Create, abolish or upgrade teaching posts;

- d. Field of specialization for each post at the time of its creation;
 - e. Measures for improvement of standard of teaching and research;
 - f. Topics for research and other requirements; and
 - g. Appointment of supervisors for research work.
- (ii) To evolve workload policy and allocate teaching work accordingly;
 - (iii) To monitor matters of general and academic interest to the Department and its functioning;
 - (iv) The Board of Studies will be responsible to Academic Council for all matters relating to teaching and research in the Faculty/School, including all examination matters.
 - (v) To consider and, where necessary, take action on any matter which may be referred to it by the Academic Council.
 - (vi) To ensure that the curricula and syllabi of various programmes offered by the University are periodically reviewed, revised and updated.
 - (vii) To perform such other functions as may be assigned to it by the Dean Faculty:
- Provided that a Department, for reasons of its size or otherwise shall, in the interest of efficient discharge of its functions, constitute Committees and assign them responsibilities in specified areas as may be prescribed by the Ordinances.*
- 5. Board of studies shall ordinarily meet at least twice a year and on such occasions as may be decided by the Head of the Department.
 - 6. A Teacher of the University Department / Centre shall cease to be a member if he ceases to be a teacher of the concerned Department / Centre.

STATUTE-8

RESEARCH COUNCIL

- 1. University Research Council shall be constituted by the Vice Chancellor.
Provided that the Research Council shall be reconstituted once every three year.
Provided further that, the Vice Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Research Council before the expiry of its term.
- 2. University Research Council shall consist of
 - a. Vice Chancellor; Chairperson
 - b. Dean (Research & Development); Member
 - c. Heads of Departments; Member
 - d. Directors of the Schools of Studies; Member
 - e. Two members to be nominated by Chancellor
 - f. Two members to be nominated by Vice Chancellor
 - g. Two members from industry not in the service of the University
- 3. The University Research Council shall have following functions:
 - i. Organize and promote research and its dissemination in the Faculty of Studies.
 - ii. Recommend to the Faculty concerned the Research programmes of candidates;
 - iii. To promote and review research and submit reports on research to the Academic Council;
 - iv. Approve Research programmes in the Faculty of Studies;
 - v. Recommend to the Academic Council the names of examiners for the evaluation of thesis submitted by the candidates for research degrees;
 - vi. Consult Academic Council on an issue, which may have direct impact on academics, before deciding upon it. Dean (Research & Development) shall facilitate the process of consultation with the Academic Council for the purpose of this clause.
- 4. Subject to the overall guidance of the Academic Council, the University Research Council shall perform, inter alia, the following functions:
 - a. Make sure that its decisions are consistent with the overall academic agenda approved by the Academic Council. In case the decisions of the Research Council are at variance, the Academic Council will have the powers to review and modify such decisions.
 - b. Function within the framework given by the Board of Management and consult it on any issue, which may have direct impact on administration and management of the University. Further, Registrar shall facilitate the process of consultation with the Board of Management for the purpose of this clause.
 - c. The University Research Council shall consult with the Academic Council on any such matters, which will have a direct impact on academics before deciding upon it. Further, the Registrar shall facilitate the process of consultation with the Academic Council for the purpose of this clause.

- d. To approve, monitor and administer research degree registrations, transfers and examination including viva voce arrangements and make recommendations accordingly. In particular
 - i. University Research Council shall have all powers necessary to organize and promote research and its dissemination in the University.
 - ii. monitor the progress of candidates through their annual research progress reports;
 - iii. appoint committees to monitor research work in subjects or areas which are of interest to more than one Faculty or School, or which do not fall within the spheres of expertise available in any one Faculty or School exclusively. The composition, powers and functions of such Committees shall be prescribed by the Vice Chancellor;
 - iv. approve the appointment of supervisors for the candidate's programme of work and approve the appointment of co-supervisor(s) and/or Research adviser(s), as appropriate;
 - v. approve changes in supervisory arrangements for candidates;
 - vi. approve changes in the mode of learning of candidates;
 - vii. consider the reports of the examiners appointed for evaluation of research work submitted by a candidate for award of research degrees and make suitable recommendations;
 - viii. approve extension beyond the maximum period stipulated in the ordinances, or interruptions to the period of registration of candidates and reduction below the minimum period of two years for submission of thesis in exceptional cases;
 - ix. approve the withdrawal of students from their programme of study;
 - x. consider reports of internal and external examiners and, where appropriate, recommend confirmation of the relevant award on a candidate to Academic Council based on the comments/evaluation by external examiners on the oral examination;
 - xi. to recommend to the Vice Chancellor, the award of research degree to a candidate who has been found qualified and fit to receive such degree.
 - xii. to develop a perspective of research by including major thrust areas;
 - e. To evaluate institutional research projects for funding by national/ international agencies / corporate agencies/Government agencies;
 - f. To be responsible for monitoring the quality of supervision of research students and for taking such steps as may be required to maintain and improve the quality of such supervision;
 - g. To establish Sub-Committees, Review Committee and Working Groups, as appropriate, to facilitate furthering the work of the Committee;
 - h. To propose to Academic Council changes to the Academic Regulations for Research Awards as the need arises;
 - i. To review the current status of research in each faculty and critically examine the progress thereof from time to time through review committee;
 - j. To indicate the priority areas of research in the Schools particularly with reference to the role and responsibility of the University taking into account the facilities available in the University and also create facilities wherever necessary in keeping with the major thrust areas accepted for the concerned Schools and individual interest of the members of the faculty;
 - k. To evolve norms for consultancy and sharing of revenue between the Principal Investigator and the University for approval of the Board of Management; and
 - l. To prepare an annual report of its work for consideration of Academic Council; and
 - m. To perform such other functions as may be assigned to it by the Academic Council.
5. There shall be a common body of all Research Boards, to be called as the Research Council.

STATUTE-9

SKILL AND VOCATIONAL EDUCATION DEVELOPMENT COUNCIL

1. The Skill and Vocational Education Development Council shall consist of following:
 - a) Vice Chancellor – Chairperson,
 - b) Pro- Vice Chancellor - Member
 - c) Three nominees of Chancellor - Member,
 - d) One Dean of Faculty nominated by Vice Chancellor – Member,
 - e) Registrar – Member Secretary
2. The Skill and Vocational Education Development Council shall be constituted by the Chancellor in accordance with the provisions of the Act.

Provided that the Skill and Vocational Education Development Council shall be reconstituted once every three years.

Provided further that the Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Community College Development Council before the expiry of its term.

3. The Skill and Vocational Education Development Council (SVEDC) shall ordinarily meet at least twice a year and on such occasions as may be directed by the Chancellor.
4. The Skill and Vocational Education Development Council shall have following powers and functions:
 - i. To provide for collaboration with Industry and Skill & Vocational Training providers.
 - ii. To recognise and approve Industry and Skill & Vocational Training providers for conducting any Skill Development and/or Vocation program/course.
 - iii. To report its decisions to the Board of Management for ratification. If on review, the Board of Management finds that decisions of the SVEDC may have adverse impact on administration and management of the University, it may require the SVEDC to reconsider such decisions.
 - iv. To promote Skill and Vocational Education programmes and Institutions in the India and Abroad.
 - v. To consult the Academic Council on any such matters, which may have a direct impact on academics before taking any decision on it. Further, the Registrar shall facilitate the process of consultation with the Academic Council for the purpose of this clause.
 - vi. To recommend the rule for purpose of carrying into effect the provisions of this Statute.
 - vii. To make guidelines and procedure relating to Skill and Vocational Education, to be followed by the students and Industry and Skill & Vocational Training provider associated/collaborated and recognised with/by university.
 - viii. To develop norms for implementation of various skill development and vocational education activities including quality issues; to control and coordinate the implementation of skill development and vocational education programmes of the university;
 - ix. To prescribe standard requirements in respect of staff, buildings, furniture, equipment, stationary and other things required for Skill and Vocational Education.
 - x. To exercise such other powers and perform such other functions as may be conferred on or delegated to it by Board of Management.
 - xi. To do all such acts and things as may be necessary to carry out the purpose of Act, Regulations and statutes.

STATUTE-10

INTER COLLEGE EDUCATION BOARD

1. There shall be Inter College Education Board which shall function as an authority of the University. The Inter College Education Board may, subject to the provisions contained in Schedule II (clause 1a & clause 1b) of Act, establish, maintain, recognize and affiliate schools :

Provided that the Board of Management may issue, from time to time, such directions as it may consider necessary for smooth functioning of schools. In case the Inter College Education (Pre University) Board does not agree with such directions, the matter may be referred to the Chancellor, whose decision thereon shall be final and binding.
- n. The Inter College Education Board shall function within the framework given by the Board of Management and consult it on any issue, which may have direct impact on administration and management of the University. Further, Registrar shall facilitate the process of consultation with the Board of Management for the purpose of this clause.
2. The Inter College Education Board shall also manage the Board of School Examinations (formal and Open Schooling) at Secondary & Senior Secondary Level as well as vocational Education.
3. The Inter College Education Board shall consist of the following:
 - (i) Vice Chancellor; Chairperson
 - (ii) Pro Vice Chancellor; member
 - (iii) Director, Inter College Education Education Board; member
 - (iv) Dean, Faculty of Education; member
 - (v) Principal of the School; member
 - (vi) Dy. Registrar for Schools; Secretary
5. Meeting of the Inter College Education Board shall be convened by the Secretary on such date and at such time and place as may be fixed by the Chairperson of the Inter College Education Board. The Inter College Education Board shall ordinarily meet at least once a year. Three members of the Inter College Education Board shall form the quorum for the meeting.
6. The recommendations of all the Pre University Education Board shall be placed before the Board of Management of the University for Approval.
7. The Director of the Inter College Education Board shall be appointed by the Chancellor of the University for a period of three years. He will be member of the Academic Council.

8. The Assistant Registrar for Schools shall be appointed by Vice Chancellor of the University for a period of three years.
9. The Chancellor may remove the Director by order in writing on grounds of omission or refusal to carry out the provisions of the Act, Statutes, regulations or in case the Director abuses powers vested in him or misbehaves or mismanage or his conduct involves moral turpitude or if it otherwise appears to the Chancellor that continuance of the Director in the office will be detrimental to the Interest of the Board or University.
10. The Chancellor may, if he deems fit, suspend the Director of Inter College Education Board during enquiry depending upon the seriousness of the charges.
11. The Inter College Education Board shall have the following powers:
 - (i) To establish and maintain schools to offer Inter College Education In the University.
 - (ii) To recognize and affiliate schools and offer Inter College Education in and though the University.
 - (iii) To appoint members of teaching and administrative staff on the recommendations of the Selection Committee constituted for the purpose. All such appointees shall be the employees of the University and governed by the Act, these Statutes, Ordinances, Rules and Regulations.
 - (iv) To manage and regulate the finances, accounts, business and all other administrative affairs of the schools.
 - (v) To appoint examiners, moderators and others concerned with the conduct of examination and to fix their remuneration.
 - (vi) To institute and regulate the award of scholarships, studentships, certificates, medals and prizes.
 - (vii) To entertain and adjudicate upon any grievances of the members of the teaching and administrative staff of the schools.
 - (viii) To develop the curriculum for all the subjects in academic and vocational streams at the Inter College certificate levels.
 - (ix) To develop support material for the guidance of the teachers and students, prescribe or publish text books for Inter College education.
 - (x) To identify appropriate approaches to Inter College education activities to provide stress free, student centered and holistic education to all children without compromising on quality.
 - (xi) To monitor the quality of Inter College education by collecting feedback from different stakeholders.
 - (xii) To prescribe standard requirements in respect of staff, buildings, furniture, equipment, stationary and other things required for Pre University education.
 - (xiii) To prescribe general conditions governing admission of regular and external students to the final examinations and to specify the conditions regarding attendance, on the fulfillment of which a student shall become eligible to be admitted to any Inter College examination.
 - (xiv) To demand and receive such fee as may be prescribed, from Community Colleges registered with the University.
 - (xv) To develop norms for implementation of various Inter College education activities, including quality issues.
 - (xvi) To control and coordinate the implementation of Inter College education programmes of the university.
 - (xvii) To conduct correspondence/open and other non-formal courses leading to Pre University, secondary, senior secondary and vocational certification through various modes & medium including open school education system.
 - (xviii) To recommend the rule for purpose of carrying into effect the provisions of this Statute.
 - (xix) To make guidelines relating to Inter College education and other matters such as procedure to be followed by the students, schools, and other institutions registered/recognized/affiliated with the University.
 - (xx) To adopt/adapt innovative methods to achieve academic excellence in conformity with psychological, pedagogical and social principles.
 - (xxi) To propose plans to achieve quality benchmarks in Inter College education consistent with National priorities and goals.
 - (xxii) To organise capacity building continuous professional development programmes to improve professional competency of teachers.
 - (xxiii) To recommend paper setters, translators, examiners, moderators, supervisors and other personnel for conducting Pre University examinations, for evaluation of students' performance and for compilation and declaration of results in accordance with such instructions as the Academic Council may from time to time issue.
 - (xxiv) To open Centres in and outside the country for Inter College examinations conducted by it.
 - (xxv) To exercise such other powers and perform such other functions as may be deemed necessary for smooth functioning of the Schools.

STATUTE-11

DIRECTORATE OF ONLINE EDUCATION & E-LEARNING AND BLENDED LEARNING

1. The Directorate of Online Education & E-learning and Blended Learning shall be constituted by the Chancellor.
Provided that the Directorate of Online Education & E-learning and Blended Learning shall be reconstituted once every three years.
Provided further that, the Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Directorate of Online Education & E-learning and Blended Learning before the expiry of its term.
2. The Directorate of Online Education & E-learning and Blended Learning shall consist of the following:
 - (i) Director - Chairperson
 - (ii) Registrar - Member
 - (iii) Two experts of Online Education & E-learning and Blended Learning, not below the rank of Professor, nominated by the Chancellor - Member
 - (iv) Deputy Registrar shall be of the ex-officio Member Secretary
3. The meeting of the Directorate of Online Education & E-learning and Blended Learning shall be convened by the Member Secretary of the Directorate on such date, time and place as may be decided by the Director of the Directorate of Online Education & E-learning and Blended Learning. The Directorate of Online Education & E-learning and Blended Learning shall ordinarily meet at least once a year. Three members of the Directorate of Online Education & E-learning and Blended Learning shall form the quorum for the meeting.
4. All recommendations of the Directorate of Online Education & E-learning and Blended Learning shall be placed for approval before the Board of Management of the University.
5. The Director of the Directorate of Online Education & E-learning and Blended Learning shall be appointed by Chancellor of the University for a period of three years. He will be a member of the Academic Council.
6. The Chancellor may remove the Director by order in writing on grounds of omission or refusal to carry out the provisions of the Act, Statutes, Ordinances and Regulations or in case he abuses powers vested in him or misbehaves or mismanage or his conduct involves moral turpitude or if it otherwise appears to the Chancellor that continuance of the Director in the office will be detrimental to the interest of the Directorate of Online Education & E-learning and Blended Learning or the University.
7. The Chancellor may suspend the Director of Directorate of Online Education & E-learning and Blended Learning during enquiry depending upon the seriousness of the charges as he deems fit.
8. Subject to the provisions of the Act, the Statutes and the Ordinances, the Directorate of Online Education & E-learning and Blended Learning, in addition to all other powers vested under the Act, shall have following specific powers and functions:
 - i. To organize and offer Online Education & E-learning and Blended learning programmes in the University;
 - ii. To appoint members of teaching and administrative staff on the recommendations of the Selection Committees constituted for the purpose and all such appointees shall be the employees of the University and shall be governed by the Act, these Statute, Ordinances, Rules and Regulations;
 - iii. To develop the curriculum for all the subjects of Online Education & E-learning and Blended Learning programs offered by the University;
 - iv. To develop learning and training support material for the guidance of teachers and students, to prescribe or publish text books for Online Education & E-learning and Blended Learning educational programs of the University.
 - v. To identify appropriate approaches of Online Education & E-learning and Blended Learning activities to provide stress free, student centered holistic education to all without compromising on quality.
 - vi. To monitor the quality of Online Education & E-learning and Blended Learning programmes by collecting feedback from different stakeholders and analyzing it.
 - vii. To prescribe the general conditions governing admission of regular and external students to the final examinations and to specify conditions regarding attendance, on the fulfillment of which a student's shall become eligible to be admitted to any university examination.
 - viii. To demand and receive such fee as may be prescribed from students registered with University.
 - ix. To develop norms for implementation of various Online Education & E-learning and Blended Learning Education activities including quality issues.
 - x. To control and coordinate implementation of Online Education & E-learning and Blended Learning Education programmes of the University;
 - xi. To recommend the rule for purpose of carrying into effect the provisions of this Statute.
 - xii. To make guidelines relating to Online Education & E-learning and Blended Learning Education Programmes.
 - xiii. To organize capacity building continuous professional development programmes to enhance professional competence of teachers.
 - xiv. To recommend paper setters, translators, examiners, moderators, supervisors and other personnel for conducting Online Education & E-learning and Blended Learning Education examination, for evaluation of

- students' performance and for compilation and declaration of results in accordance with such instructions as the Academic Council may from time to time issue.
- xv. To open Centre in and outside the country for Online Education & E-learning and Blended Learning Education and examination conducted by it;
 - xvi. The Directorate of Online Education & E-learning and Blended Learning Education shall organize and promote Online Education & E-learning and Blended Learning Education in the University. The decisions of the Directorate of Online Education & E-learning and Blended Learning will be consistent with the academic programmes decided by the Academic Council failing which the Academic Council shall be competent to review and modify such decisions.
 - xvii. The Directorate of Online Education & E-learning and Blended Learning Education shall have all powers necessary to promote Online Education & E-learning and Blended Learning Education in India and Abroad.
 - xviii. The Directorate of Online Education & E-learning and Blended Learning Education shall consult the Board of Management on any such matters, which may have direct impact on administration, and management of the University before deciding upon it. Further, the Registrar shall facilitate the process of consultation with the Board of Management for the purpose of this clause.
 - xix. The Directorate shall have powers to frame Rules and Guidelines for the purpose of Directorate of Online Education & E-learning and Blended Learning Education.
 - xx. The Directorate will make guidelines relating to Online Education & E-learning and Blended Learning Education and procedures to be followed by the students.
 - xxi. The Directorate will develop Norms for implementation of various Online Education & E-learning and Blended Learning Education, including quality issues and will take all such steps as it may deem fit and proper in respect of maintenance of the standards thereof.
 - xxii. The Directorate will control and coordinate implementation of Online Education & E-learning and Blended Learning Educational programs of the University.
 - xxiii. The Directorate will prescribe standard requirements in respect of staff, buildings, furniture, equipment, stationary and other wherewithal required for Online Education & E-learning and Blended Learning Education Centres.
 - xxiv. The Directorate will exercise such other powers and perform such other functions as may be conferred on or delegated to it by Board of Management.
 - xxv. The Directorate will do all such acts and things as may be necessary to carry out the purpose of Act, Statutes and Regulations.

STATUTE-12

DIRECTORATE OF OPEN & DISTANCE EDUCATION

1. The Directorate of Open & Distance Education shall be constituted by the Chancellor.
Provided that the Directorate of Open & Distance Education shall be reconstituted once every three years.
Provided further that the Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Directorate of Open & Distance Education before the expiry of its term.
2. The Directorate of Open & Distance Education shall consist of the following :
 - (i) Vice Chancellor – Chairperson
 - (ii) Pro- Vice Chancellor – Member
 - (iii) Registrar of the University - Member
 - (iv) Two experts of Open & Distance Education, not below the rank of Professor, nominated by the Chancellor - Member
 - (v) Director – Member Secretary
3. The meeting of the Directorate of Open & Distance Education shall be convened by the Member Secretary of the Directorate on such date, time and place as may be decided by the Director of the Directorate of Open & Distance Education. The Directorate of Open & Distance Education shall ordinarily meet at least once a year. Three members of the Directorate of Open & Distance Education shall form the quorum for the meeting.
4. All recommendations of the Directorate of Open & Distance Education shall be placed for approval before the Board of Management of the University.
5. The Director of the Directorate of Open & Distance Education shall be appointed by Chancellor of the University for a period of three years. He will be a member of the Academic Council.
Provided that if there is no Director or he is unable to discharge his duties because of illness, absence or otherwise, the Deputy Registrar of the University shall be ex-officio Member Secretary of the Directorate of Open & Distance Education.
6. The Chancellor may remove the Director by order in writing on grounds of omission or refusal to carry out the provisions of the Act, Statutes, and Regulations or in case the Director abuses powers vested in him or misbehaves or mismanages or his conduct involves moral turpitude or if it otherwise appears to the Chancellor that

continuance of the Director in the office will be detrimental to the interest of the Directorate of Open & Distance Education or the University.

7. The Chancellor may suspend the Director of Directorate of Open & Distance Education during enquiry depending upon the seriousness of the charges, as he deems fit.

8. Subject to the provisions of the Act, Statutes and Ordinances, the Directorate of Open & Distance Education, in addition to all other powers vested under the Act, shall have the following specific functions and powers:

- i. To offer Open & Distance Education programmes through print, e-content, blended mode and on-line using existing and emerging technologies/methodologies in the University;
- ii. To appoint members of teaching and administrative staff on the recommendations of the Selection Committee constituted for the purpose and all such appointees shall be the employees of the University and shall be governed by the Act, these Statutes, Ordinances, Rules and Regulations;
- iii. To develop, adopt or adapt course curriculum for different subjects to be offered under Open & Distance Education initiative of the University;
- iv. To design, develop and publish high quality learning and training materials in print or e-format for the guidance of the students enrolled in or prescribe or publish text books for Open & Distance Education programs of the University.
- v. To adopt appropriate approaches and methodologies, techniques and technologies to impart student-centric holistic education without compromising on quality.
- vi. To monitor the quality of Open & Distance Education programmes by collecting the feedback from different stakeholders and analyzing the data so obtained.
- vii. To prescribe the conditions for admission of regular and external students to the final examinations to ensure seamless mobility and to specify the conditions regarding attendance on the fulfillment of which a student shall become eligible to be admitted to any University examination.
- viii. To prescribe fee payable by all students enrolling in a programme offered by the University through the Directorate of Open & Distance Education.
- ix. To develop norms and guidelines for learners enrolling in external or Open & Distance Education programmes, including quality issues;
- x. To control and coordinate implementation of Open & Distance Education programmes of the University;
- xi. To formulate guidelines for carrying out the provisions of this Statute.
- xii. To make guidelines relating to Distance Education.
- xiii. To organize various capacity building under continuous professional development initiative of the University to enhance professional competency of its teachers.
- xiv. To recommend names of course writers, editors, academic counselors, coordinators, paper-setters, translators, examiners, moderators, supervisors and other personnel for seamless delivery of Open & Distance Education programmes, conduct of examinations and evaluation of students' performance for declaration of results in accordance with such instructions as the Academic Council may from time to time issue.
- xv. To open learner support and examination centres in and outside the country for the Open & Distance Education students.
- xvi. The Directorate of Open & Distance Education shall organize and promote Open & Distance Education in the University. The decisions on programme offerings by the Directorate of Open & Distance Education will be consistent with the academic programme as decided by the Academic Council for F2F mode. In case, the decisions of the Directorate of Open & Distance Education are not consistent with such overall academic programme of action, the Academic Council shall be competent to review and modify such decisions.
- xvii. The Directorate of Open & Distance Education shall have all powers necessary to promote Open & Distance Education in India and Abroad.
- xviii. The Directorate of Open & Distance Education shall seek guidance of the Board of Management on any matters, which may have direct impact on administration, and management of the University. Further, the Registrar shall facilitate the process of consultation with the Board of Management for the purpose of this clause.
- xix. The Directorate shall have powers to frame Rules and Guidelines for the purpose of Directorate of Open & Distance Education.
- xx. The Directorate will make guidelines relating to Open & Distance Education and procedure to be followed by the students.
- xxi. The Directorate will develop Norms for Implementation of various Open & Distance Education programmes and will take all steps as it may deem fit and proper for maintenance of the standards thereof;
- xxii. The Directorate will control and coordinate implementation of Open & Distance Education programmes of the University;
- xxiii. The Directorate will prescribe standard requirements in respect of staff (full time and part time), buildings, furniture, equipment, stationary and other things required for Open & Distance Education Centres.

- xxiv. The Directorate will exercise such other powers and perform such other functions as may be conferred on or delegated to it by Board of Management.
- xxv. The Directorate will do all such acts and things as may be necessary to fulfill the purpose of Act, Statutes and Regulations.

STATUTE-13

BOARD OF APPOINTMENT

1. The Board of Appointment shall be constituted by the Chancellor.
Provided that the Board of Appointment shall be reconstituted once every three years.
Provided further that the Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Board of Appointment before the expiry of its term.
2. The composition of the Board of Appointment shall be as follows:
 - i) Vice Chancellor – Chairperson
 - ii) Pro Vice Chancellor – Member
 - iii) One nominee of the Sponsoring Body - Member
 - iv) One Dean nominated by the Chairperson by rotation – Member
 - v) Registrar - Convener
3. The Board of Appointment shall be notified by Registrar under his signature for information all concerned.
4. Every meeting of the Board of Appointment shall be presided over by the Chairperson of the Board of Appointment and in his absence, Registrar shall preside.
5. In addition to the functions and duties of the Board of Appointment stipulated in the Act, the Board of Appointment shall exercise the power and perform the functions delegated to it by the Board of Management and the Chancellor from time to time.
6. The Board of Appointment shall meet as and when necessary but at least once in six months.
7. The convener shall seek the convenience of the Chairperson for the meeting of the Board of Appointment.

STATUTE -14

DIRECTORATE OF COMMUNITY COLLEGES

1. There shall be a Directorate of Community Colleges in the University to serve multiple needs, including (i) career oriented education and skills to students interested in directly entering the workforce; (ii) training and education programmes for local employers; (iii) remedial education for secondary school graduates not eligible to enroll in traditional colleges, providing them a path to transfer to three or four year institutions; and (iv) general interest courses to the community for personal development and interest.
2. The Community College will be accessible to a large number of individuals of the community, offer high quality education locally, that encompasses both skills development as well as traditional coursework, thereby providing opportunities to the learners to move directly to the employment sector or move into higher education. The Community College System will provide a flexible and open education system which also caters to community-based life-long learning and life-coping skills and shall have a synergistic relationship between the community, learner and the job market.
3. The objectives of the Community College, will be as follows:
 - (i) To make higher education relevant to the learner and the community;
 - (ii) To integrate relevant skills into the higher education system;
 - (iii) To provide skill based education to students currently pursuing higher education but actually interested in entering the workforce at the earliest opportunity;
 - (iv) To provide employable and certifiable skills based on National Occupational Standards (NOSs) with necessary general education to Senior Secondary School pass-outs, with general education and /or vocational education background;
 - (v) To provide for up-gradation and certification of traditional / acquired skills to all irrespective of their age;
 - (vi) To provide opportunities for community-based life-long learning by offering courses of general interest to the community for personal development and interest;
 - (vii) To provide opportunity for vertical mobility to move to higher education in future;
 - (viii) To offer bridge courses to certificate holders of general / vocational education, so as to bring them at par with appropriate NSQF level; and
 - (ix) To provide entrepreneurial orientation along with required skill training for self-employment and entrepreneurship development.
4. The Directorate of Community Colleges shall be governed through its own Executive Council. The composition of the Executive Council of the Community College of the University shall be as under:

- | | | | |
|-------|--|---|------------------|
| (i) | Vice Chancellor | - | Chairperson |
| (ii) | Director of the Community College | - | Member |
| (iii) | One Representative of the Chancellor of the University | - | Member |
| (iv) | One Member of concerned partner industry of the relevant trade or sector | - | Member |
| (v) | Registrar of the University | - | Member Secretary |
5. The Executive Council of the Directorate of Community Colleges will meet periodically to review the functioning of the Community Colleges and thereafter, as and when required, but at-least once in six months.
 6. The Directorate of Community Colleges of the University shall have its own Board of Studies. The Composition of the Board of Studies of the Community College shall be as follows:

(i)	Director of the Directorate of Community Colleges	-	Chairperson
(ii)	One Nominee of the Vice Chancellor	-	Member
(iii)	One Nominee of partner industry	-	Member
(iv)	One Nominee of the relevant Sector Skill Council (s)	-	Member
(v)	One teacher of the Directorate of Community Colleges	-	Member
 7. The Board of Studies shall decide the programmes to be offered by the Directorate of Community Colleges, depending on the industrial needs, skill gap studies done by National Skill Development Council (NSDC) or such other credible sources, as may be deemed fit and proper and finalize the curriculum in modular form in consultation with the Partner Industry and relevant sector Skill Council.
 8. The Programmes and Curricula, Infrastructure and Faculty, Admission, Fee, Method of Assessment and Certification and Awards, shall be decided by the Executive Council and will be provided by way of ordinance of the University.
 9. Without prejudice to the aforementioned authorities, the Executive Council of the Directorate of Community Colleges shall have following specific powers and functions:
 - i. To establish and grant / withdraw registration of Community Colleges established or to be established by the non-governmental organizations on the basis of recommendation of an Inspection Committee duly constituted by the Vice Chancellor.
 - ii. The decisions of the Executive Council shall be placed before the Board of Management for consideration and approval. If on review, the Board of Management finds that decisions of the Executive Council are likely to directly impact administration and management of the Act, it may advise the Executive Council to reconsider such decisions.
 - iii. The Executive Council shall have all the powers necessary to promote Community Colleges in the India, and Abroad.
 - iv. The Executive Council shall consult the Academic Council before deciding on any issue, which will have a direct impact on the academics. Further, the Registrar shall facilitate the process of consultation with the Academic Council for the purpose of this clause.
 - v. To develop norms for implementation of various skill development and vocational education activities including quality and standards;
 - vi. To control and coordinate the implementation of skill development and vocational education programmes of the University;
 - vii. To prescribe standard requirements in respect of staff, buildings, furniture, equipment, stationary and other thing required for Community Colleges.
 - viii. To exercise such other powers and perform such other duties as may be conferred on it by Board of Management.
 - ix. To do all such acts and things as may be necessary to carry out the purpose of Act, Statutes and Regulations.

STATUTE -15

ESTABLISHMENT AND AUTHORISATION OF CENTRES

1. The authorities concerned including the Vice Chancellor, shall have power and will be competent:
 - a) To establish and identify, select & authorize centers such as eLearning Centre, Student Support Centre, Industry Integrated Learning Centre, Training Centre, Information Centre (Application Collection Centre) and Executive Education Centre at various levels i.e. District, State and National as well as outside the country for e-learning and online education, distance education, regular mode of education, skill development and vocational education etc. in accordance with the process and procedure which may be laid down and provided in the ordinances;
 - b) To establish and identify, select and authorize any other center within or outside India to conduct and promote various courses or programmes of the University in any form or mode in accordance with the processes and procedures that may be laid down and provided in the ordinances;
 - c) If in the opinion of Chancellor, the decision or action taken by the authorities concerned, and / or Vice Chancellor in exercise of its powers as conferred above is found to be not in the interest of the University or

not in consonance with the Act or any other policy decision taken by the University in the past, such action or decision of Vice Chancellor may be annulled by the Chancellor;

STATUTE -16

CHANCELLOR OF THE UNIVERSITY

1. The Chancellor shall be appointed by the Sponsoring Body for a period of five years from the date on which he enters upon his office and shall be eligible for re-appointment;
Provided that a Chancellor shall notwithstanding the expiration of his terms continue to hold office until his successor enters upon the office.
2. Any vacancy in the office of Chancellor shall be filled within six months from the date of such vacancy;
3. The Chancellor shall, by virtue of his office, be the Head of the University;
4. The Chancellor shall hold office for the period in the manner as prescribed or determined by the Sponsoring Body. The Sponsoring Body shall inform the State Government after appointment of the Chancellor;
5. The Sponsoring Body, if satisfied that continuance of the Chancellor in the office is or shall be detrimental to the interest of the University, may remove the Chancellor;
Provided that the Sponsoring Body shall inform to the State Government after appointing any other person as the Chancellor.
6. The Sponsoring Body may suspend the Chancellor during enquiry depending upon the seriousness of the charges as it deems fit.
7. The emoluments, terms and conditions of service of the Chancellor shall be as prescribed in the relevant Ordinance.
8. **Power and function of the Chancellor: (Section 11 of the Act)**
In addition to the powers and functions conferred on the Chancellor under section 5 of the Act, the following powers and functions shall also be exercised by him, as provided under item (d) in subsection 5 of section 11 of the Act.
 - i. The Chancellor shall have the power to issue directions, if the affairs of the University are not managed in furtherance of the objects of the University or in accordance with the provisions of the Act, Statutes, Ordinances and Regulations;
 - ii. The Chancellor shall have the power to obtain information relating to the administration and finances of the University from time to time;
 - iii. The Chancellor shall have the power to send any staff member of the University for attending seminar, conference, training or for course of instruction outside India, subject to such Regulations, as may be made by the University from time to time;
 - iv. In case of emergent situation as may arise in the context of functioning of the University, Chancellor may exercise the powers of the Board of Management and inform it of the action taken by him for its records ;
 - v. Subject to the Budgetary provisions made for the specific purpose, the Chancellor shall have the power to incur expenditure in accordance with the procedure as may be laid down by the Finance Committee from time to time;
 - vi. The Chancellor, as the case may be, shall have the power to sanction a higher startup than the minimum of grade, accelerated increments, allowances, etc as he may deem fit;
 - vii. The Chancellor shall have the power to sanction temporary allocation of any building for any purpose other than that for which it was constructed;
 - viii. In exceptional cases, subject to availability of funds and with approval of the sponsoring body, the Chancellor shall have the power to create temporary posts of not more than three years duration on approved scales of pay;
 - ix. The Chancellor may, at his discretion, constitute such committees, as he may consider appropriate.
 - x. The Chancellor shall fix the Annual Meeting of the Board of Management;
 - xi. The Chancellor shall approve the date for annual convocation;
 - xii. Where in the opinion of the Chancellor, the conduct of any nominated/appointed/co-opted member is detrimental to the smooth functioning of the University or any authority, body or committee, he may, after giving such member an opportunity to offer his explanation in writing and after considering such explanation, if any, and after satisfying himself that it is necessary to do so in the interest of the University, disqualify or remove such member or suspend him for such period as he may deem fit;
 - xiii. The Chancellor shall have the power to annul, suspend, modify any order, resolution or proceeding of any authority of the University, which in his opinion may not be in conformity with the Act, Statutes, Regulations and/or objectives of the University;
 - xiv. The Chancellor shall have the power to decide on various issues relating to disqualification of any of the member of the University authority, committee or Board.
 - xv. The Chancellor shall have the power to oversee compliance in regard to Act, Regulations, Rules and Statutes of the University from time to time and to take appropriate action as deemed fit and necessary.

- xvi. The Chancellor shall have power to direct the Board of Management or Vice Chancellor or Registrar of the University to appoint Enquiry Committee to enquiry into matter relating to loss and damage caused to the University by any act of any authority of officer or other employees of the University which is not in conformity with the provisions of the Act, Statutes and Regulations or which is not in the interest of the University. The Enquiry report shall be placed before the Chancellor for his consideration and order.
 - xvii. The Chancellor shall have the power to appoint an Enquiry Committee consisting of one or more persons to enquire into damage and loss caused to the University either by authority of the university or its member or by any officer or other employee of the university.
 - xviii. If on a petition by any person directly affected or suo moto, the Chancellor after making enquiries and after obtaining explanation including explanation from the employees whose appointment are likely to be affected, is satisfied that the appointment of an employee of the University made by any authority of the University, at any time, was not in accordance with the law at that time in force, may, by order, direct the Vice-Chancellor to terminate the appointment by giving one month's notice or one month's salary in lieu of such notice.
 - xix. The Chancellor, either suo moto or on the advice of the State Government, may direct the University to make Statutes in respect of any matter specified by him and if the Board of Management fails to implement such a direction within 60 days of its receipt, he may, after considering the reasons, if any, communicated by the Board of Management for its inability to comply with such directions, make or amend the Statutes suitably.
 - xx. The proposal for the award of Honorary Degree by the University to an individual will need approval of the Chancellor after it has been considered by the Academic Council.
 - xxi. On the recommendations of the Board of Management, the Chancellor may remove the name of any person from the Register of Graduates if he is convicted by a Court of Law for an offence involving moral turpitude.
 - xxii. On a reference made by the Vice-Chancellor or by any person affected directly, the Chancellor will have power to interpret provisions of the Act, Statute, Ordinances, Regulation or Rules and to decide the petition. His decision will be final and binding.
 - xxiii. In the event of any dispute regarding the interpretation or implementation of the Statutes, the Chancellor may delegate to the Vice Chancellor or Registrar, the power to resolve such disputes; and the decision of Vice Chancellor or Registrar in such matters shall be final and binding, provided that such decision of Vice Chancellor or Registrar is confirmed by the Chancellor.

Provided further that, in the event of any disputes arising out of an interpretation of the Act, the power to resolve such a dispute shall remain with the Chancellor. Further, the Chancellor's decision on such disputes shall be final and binding.
 - xxiv. The Chancellor shall have the powers to inspect the University, its buildings, laboratories, workshops and equipment, any College or hostel, the teaching or examinations conducted, or any act done by the University, and to get such inspection done by such person or persons who may be directed by him and to inquire or to cause an inquiry made, in like manner, in respect of any matter connected with the University and it shall be the duty of the officers of the concerned University and College to render necessary assistance in such inspection provided that the Chancellor shall, in every case, inform the Vice Chancellor of his intention to inspect or inquire or to get the inspection or inquiry conducted and the University shall be entitled to make representation therein;
 - xxv. The Chancellor shall sanction leave to the Pro-Chancellor, Vice Chancellor, Pro Vice Chancellor, Proctor, Provost, Registrar, Chief Finance and Accounts Officer or Controller of Examination of the University and make necessary arrangements for discharge of the functions of such an officer during his absence;
 - xxvi. The Chancellor can hold more than one office and residence anywhere in India and abroad as may be decided by the Sponsoring Body;
 - xxvii. The Chancellor shall exercise and discharge such powers or duties as are conferred on him/her under the Act, Statutes and Ordinances of the University;
 - xxviii. The Chancellor shall exercise such other powers and functions as may be assigned by the Sponsoring Body or the Board of Management or the State Government; and
 - xxix. The Chancellor shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes and Ordinances of the University.
9. The Chancellor shall, if present, preside over the meetings of the Board of Management and the Convocation of the University. If the Chancellor cannot be physically present to preside over the meetings of the Board of Management and the Convocation of the University, he may authorise the Pro-Chancellor or the Vice Chancellor in writing to preside over the meetings of the Board of Management and the Convocation of the University.
 10. The Chancellor shall be representative of the University on the Association of International Universities, Association of Commonwealth Universities and other similar bodies or International associations. In case, he is unable to attend the meetings he may depute any other person, whether officer of the University or otherwise, to represent the University at such meetings with concurrence of the Sponsoring Body.
 11. Notwithstanding anything contained in the Statutes, Ordinances, Regulations and Rules framed under the Act of the University, the Chancellor shall have power to delegate the powers and duties of any officer of the University (in the interest of effective working) to some other officer of the University.

STATUTES - 17

PRO CHANCELLOR OF THE UNIVERSITY

1. The Sponsoring Body shall appoint the Pro Chancellor.
2. The Pro Chancellor shall hold the office for a period of three years and on successful completion of the term, the Pro Chancellor shall be eligible for re-appointment.
3. The terms and conditions of appointment of the Pro Chancellor shall be as provided in the Ordinances.
4. The Sponsoring Body may remove the Pro Chancellor by order in writing.
5. The Pro Chancellor may, by writing under his hand addressed to the Chancellor and after giving two months prior notice, resign his office.
6. The Pro Chancellor shall have such powers as may be conferred on him by the Act and these Statutes made there under, and shall include following powers:
 - i. In the absence of the Chancellor or during the Chancellor's inability to act, the Pro Chancellor shall act as Chancellor and will exercise all powers and perform all functions of the Chancellor. The action taken by the Pro Chancellor in furtherance of his duties shall be subject to the approval of the Sponsoring Body.
 - ii. The Pro Chancellor shall exercise any authority delegated to him by the Chancellor for smooth functioning of the University.
 - iii. The Pro Chancellor shall provide assistance to the Chancellor in all matters pertaining to the functions of the Chancellor. The action taken by the Pro Chancellor in furtherance of his functions shall be subject to the approval of the Chancellor. In the absence of the Chancellor, the same shall be subject to the approval of the Sponsoring Body.
 - iv. The Pro Chancellor shall be directly responsible to the Chancellor and Sponsoring Body for proper discharge of his duties and functions.
 - v. The Pro Chancellor shall have such powers and perform such other duties assigned, from time to time, by the Sponsoring Body or the Chancellor.
 - vi. The Qualification of the person to be appointed to the post of the Pro Chancellor shall be such as may be prescribed by the Sponsoring Body.
 - vii. The Pro Chancellor shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes, Ordinances and Regulations of the University.

STATUTE -18

VICE CHANCELLOR OF THE UNIVERSITY

1. The Vice-Chancellor shall be appointed by the Chancellor from a panel of three persons recommended by the Board of management and shall, subject to the provisions contained in sub-section (8) of Section 12, hold office for a term of three years:

Provided that, after expiry of the term of three years, a person shall be eligible for re-appointment for another terms of three years.

Provided further that Vice-Chancellor shall, notwithstanding the expiration of his term, continue to hold office until his successor enters upon the office.
2. Any vacancy in the office of Vice-Chancellor shall be filled within six months from the date of such vacancy.
3. The Vice Chancellor shall be appointed in accordance with the provisions of the Act;

Provided that if the Chancellor does not approve any person included in the panel, he may call fresh panel from Board of Management with three different names.

Provided further that if the Chancellor does not approve any person included in the fresh panel, the matter shall be referred to the Sponsoring Body and the Sponsoring Body may either appoint any person from the panel of six persons earlier recommended by the Board of Management or may consider new names not suggested by the Board of Management.
4. The University shall inform the State Government after appointment of Vice Chancellor.
5. The Chancellor, if satisfied that the continuance of the Vice Chancellor in the office will be detrimental to the interest of the University, may remove the Vice Chancellor;
6. The Chancellor may suspend the Vice Chancellor during enquiry, depending upon the seriousness of the charges as it deems fit.
7. The emoluments, terms and conditions of service of the Vice Chancellor shall be as prescribed by the relevant ordinance.
8. The Vice Chancellor shall be directly responsible to the Chancellor for proper discharge of his duties and functions.
9. **Power and function of the Vice Chancellor: (Section 12 of the Act)**

In addition to the powers and functions conferred on the Vice Chancellor under section 12 of the Act, the following powers and functions shall also be exercised by him, as provided under item (d) in subsection 7 of section 12 of the Act.

- (i) The Vice-Chancellor shall be the ex-officio Chairman of the Academic Council and the Finance Committee and shall, in the absence of the Chancellor, preside at the convocation held for conferring degrees and shall be entitled to be present at, and to address, any meeting of any authority or other body of the University, but shall not be entitled to vote thereat unless he is a member of such authority or body.
- (ii) The Vice-Chancellor shall ensure that provisions of the Act, Statutes, Ordinances and Regulations are duly observed and he shall have all powers necessary to ensure such observance.
- (iii) The Vice-Chancellor shall have the power to convene or cause to be convened meetings of the Academic Council, Finance Committee and Pre University Education Board.
- (iv) The Vice-Chancellor may delegate his powers for day-to-day work to the Pro-Vice-Chancellor(s), Dean of a Faculty and other officers who should act on the basis of clearly laid down rules in this regard.
- (v) The Vice-Chancellor may, with the approval of the Chancellor, make short term appointments for a period not exceeding six months, of such persons as he may consider necessary for the functioning of the University.
- (vi) The Vice-Chancellor may, with the concurrence of the Chancellor, abolish or retrench such posts, which are considered superfluous in the University.
- (vii) The Vice Chancellor may not act upon any decision of any authority, if he is of the opinion that it is ultra virus of the provisions of the Act or Statutes or Regulations or that such a decision is not in the best interests of the University. In both the cases he could ask the authority concerned to review the decision and if differences persist, the matter shall be referred immediately to the Chancellor, whose decision shall be final and binding.
- (viii) Constitute ad-hoc committees for any specific purpose with prior approval of the Chancellor;
- (ix) As Chairperson of the authorities, bodies and committees of the University, he shall have the powers to suspend a member from the meeting of the authority, body or committee for persisting to obstruct or stall the proceedings or for indulging in behavior unbecoming of a member.
- (x) All the disciplinary powers in regard to students and employees shall vest with the Vice-Chancellor. He shall have the powers to suspend an employee and initiate disciplinary proceedings against him. However, the Vice-Chancellor may delegate these powers to other officers.
- (xi) Depute officers, teachers and other employees of the University on University work;
- (xii) He shall be responsible for holding and conducting the University examinations properly at the scheduled time and for ensuring that results of such examinations are published expeditiously and that academic sessions of the University start and end on dates stipulated in the Academic Calendar of the University.
- (xiii) In an emergent situation, he may take any action on behalf of any authority whose power is vested in him and to report the action taken in the next meeting of the authority concerned.
- (xiv) He shall have authority to allocate responsibilities and to audit performance of officers, faculty members, staff and students against the expected standards.
- (xv) He shall have authority to manage the people (including students and academic staff), in a manner whereby there is a positive impact on society at large and the actions are in accordance with the overall plans of development.
- (xvi) Permit the teachers and officers to attend the meetings, seminars and conferences recognized by the University within India.
- (xvii) Sanction leave to Pro Vice Chancellor, Directors of Schools and Dean of Faculty, Librarian of the University and Heads of Departments subject to the condition that it can be granted without detriment to the business of the University and make necessary arrangements for discharge of the functions of such officer during his absence.
- (xviii) Sanction leave to any teaching staff of the University in accordance with the rules and if he so decides, may delegate such power to another employee of the University.
- (xix) Authorize the publication of results of the examinations.
- (xx) Transfer any employee or post from one School or Faculty or Centre or Institution or College maintained by the University to another such School or Faculty or Centre or Institution or College maintained by the University for optimum output.
- (xxi) Sanction grants to researchers and fellowships from the funds placed at the disposal of the University by the funding agency for the said purpose.
- (xxii) Sanction deputation of the delegates to conferences and seminars etc. conducted in other parts of India.
- (xxiii) Sanction the convening of conferences, seminars, discussion groups etc. the expenditure on each part not exceed Rs. 50,000/-.
- (xxiv) Accord administrative sanction for all works, original or repairs, up to maximum estimate of INR 1,00,000/- provided the following conditions are satisfied:
 - a. The work is included in the scheme approved by the Finance Committee; and
 - b. Funds have been provided in the University budget.

- (xxv) Sanction loans and advances to employees of the University, provided all conditions prescribed by the Finance Committee are satisfied.
- (xxvi) Countersign the TA bill of officers and teaching staff of the University in accordance with the Rules.
- (xxvii) Make arrangements for the additional charge in all leave vacancies and such other temporary vacancies where appointments of substitutes are not required.
- (xxviii) Sanction refund of deposits of earnest moneys, securities, etc., on the basis of the recommendations of the Dean of a Faculty.
- (xxix) Declare the satisfactory completion of the probation of the teachers and officers of the University, provided the necessary formalities prescribed for each category have been observed strictly.
- (xxx) Start new programme and/or new discipline in the University under existing or new faculties of studies.
- (xxxi) Recognize Research Center, Centre of Excellence and Community College on the recommendations of the competent authority or officer of the University.
- (xxxii) Approve Examination Centre, Student Support Centre, Training Centre, Information Centre, Exchange Education Centre, Executive Education Centre, Industry Integrated Learning Centre, Regional Centre and eLearning Center on the recommendations of the competent authority or officer of the University.
- (xxxiii) Designate Learning Resource Provider, National Coordinator, Regional Coordinator, Service Provider and skill knowledge provider on the recommendation of the competent committee or officer of the University.
- (xxxiv) The Vice Chancellor shall have such powers and will perform such other duties assigned from time to time by the Board of Management or the Chancellor.
- (xxxv) The Vice Chancellor shall do such other acts as may be necessary for exercise of the powers and duties as conferred by the Act, Statutes, Ordinances and Regulations of the University.
- (xxxvi) He / she shall pass such orders and take such measures that are necessary to implement any of the above.

10. The Vice Chancellor shall also have the following powers and will be competent:

- a. To identify and select a service provider, a learning resource provider, skill knowledge provider, online service provider etc. in accordance with the process and procedure which may be laid down and provided in the Ordinances;
- b. To identify, select and appoint coordinators at various levels i.e. District, State and National Level as well as outside India for facilitating and promoting the University education, its courses, its programmes and also for conducting examinations of the University and facilitating and promoting admission process and counseling of students in accordance with the process and procedure which may be laid down and provided in the Ordinances;
- c. To identify, select and appoint consultants for various tasks, facilities and services which may be required by the University for its educational activities, creation of physical and academic infrastructure, value addition to various courses and programmes, facilitation of conducting various courses and programmes through face to face, online and e-learning modes, distance education mode, vocational, industry integrated and skill development programmes etc. in accordance with the process and procedure which may be laid down and provided in the Ordinances;
- d. To identify, select and authorize a Centre or a Group or Association or Society to act as a service provider for various educational purposes of the University including the purposes as mentioned in clause a), b) and c) above;
- e. If in the opinion of Chancellor or the Board of Management, as the case may be, the decision or action taken by the Vice Chancellor in exercise of its powers as conferred above is found to be not in the interest of the University or not in consonance with the Act or any other policy decision taken by the University in the past, such action or decision of Vice Chancellor may be annulled by the Chancellor or the Board of Management;

11. The Vice Chancellor may visit or cause an inspection and ask for a report -

- a. On a general condition and teaching equipment of any School of studies or Faculty of studies or Centre or Institution or Community College maintained or recognized by the University;
- b. On general condition of any hostel; and
- c. To take such action he deems fit in the light of the report submitted to him.

12. The Vice-Chancellor may delegate to an officer of the University or body or committee any of his administrative powers and functions, other than those to be exercised by himself under the Act with concurrence of the Chancellor.

STATUTE -19

PRO VICE CHANCELLOR OF THE UNIVERSITY

1. The Pro-Vice-Chancellor shall be appointed by the Chancellor.
2. The Pro-Vice-Chancellor shall hold office for a period of three years and shall be eligible for re-appointment.

3. The Chancellor, on the recommendation of a selection committee constituted for selection of Pro-Vice Chancellor, shall appoint the Pro-Vice Chancellor.
4. The composition of selection committee for selection of Pro-Vice Chancellor shall be as under:
 - a. Vice Chancellor - Chairperson
 - b. One nominee of the Sponsoring Body as member secretary
 - c. Two external member - Nominated by the Chancellor
5. The Chancellor shall advise the Vice Chancellor to initiate the selection process.
6. The University shall inform the State Government after appointing a Pro-Vice Chancellor.
7. The Chancellor, if satisfied that the continuance of the Pro-Vice Chancellor in the office will be detrimental to the interest of the University or if the Pro-Vice Chancellor willfully omits or refuses to carry out the provisions of the Act, Statutes, Ordinances and Regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude, may remove the Pro-Vice Chancellor.
8. The Chancellor may suspend the Pro-Vice Chancellor during enquiry depending upon the seriousness of the charges, if he deems it fit.
9. Every Pro Vice Chancellor may, by writing under his hand, inform the Vice Chancellor his intention to resign after giving one months prior notice or on payment to the University of one months' salary in lieu thereof and it shall be competent for the Chancellor, on the recommendation of the Vice Chancellor, to accept his resignation.

Provided that if the recommendation of the Vice Chancellor is not accepted by the Chancellor, the matter shall be referred to the Sponsoring Body.
10. The emoluments, terms and conditions of service of the Pro-Vice Chancellor shall be as prescribed the relevant Ordinances.
11. The Pro Vice Chancellor shall be a whole time salaried officer of the University.
12. The Pro-Vice Chancellor shall be directly responsible to the Vice Chancellor and also to the Chancellor for proper discharge of his duties and functions.
13. Subject to the provisions of the Act, Statutes and Ordinances, the Pro-Vice Chancellor, in addition to all other powers vested under the Act, shall have following powers and functions:
 - a. The Pro Vice Chancellor shall assist the Vice Chancellor in respect of such matters as may be specified by the Vice Chancellor from time to time in this behalf and shall also exercise such powers and perform such duties as may be assigned or delegated to him by the Vice Chancellor in writing for smooth functioning of the University.
 - b. The Pro Vice Chancellor shall also have such powers and perform such other functions and duties as may be assigned to him, from time to time, by the Board of Management or the Chancellor.
 - c. When the Vice Chancellor is on leave or is away from the University for some reason, the senior most Pro Vice Chancellor shall perform the routine functions of the Vice Chancellor.

Provided further that if there is no PVC, the senior most Professor amongst the Deans will perform routine duties of the office of VC.

STATUTE -20

PROVOST OF THE UNIVERSITY

1. The Vice Chancellor shall appoint the Provost with prior approval of the Chancellor.
2. The Provost may be assisted by Assistant Provost(s) whose number shall be fixed by the appointment committee. The Assistant Provost shall be appointed by the Vice Chancellor in consultation with the Provost.
3. The Provost shall be a whole time salaried officer of the University.
4. The Vice Chancellor, if satisfied that the continuance of the Provost and Assistant Provost in the office will be detrimental to the interest of the University or if the Provost or Assistant Provost willfully omits or refuses to carry out the provisions of the Act, Statutes, Ordinances and Regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude, may remove the Provost or Assistant Provost.
5. The Vice Chancellor may suspend the Provost and Assistant Provost during enquiry depending upon the seriousness of the charges, as he deems fit.
6. The qualifications, emoluments, terms and conditions of service of the Provost and Assistant Provost shall be as prescribed in the relevant Ordinance.
7. The Term of office of the Provost and Assistant Provost shall be such as may be prescribed by the relevant Ordinance & contract of employment and they will be eligible for re-appointment.
8. The Provost and Assistant Provost shall be directly responsible to the Vice Chancellor for proper discharge of his duties and functions.
9. The Provost and Assistant Provost shall provide support to the Chancellor and Vice Chancellor in all matters pertaining to the functioning of the University. The action taken by the Provost and Assistant Provost in discharge of their duties, powers and functions shall be subject to the approval by the Vice Chancellor.

10. The Provost and Assistant Provost shall, on being authorized by the Vice Chancellor in that behalf, be entitled to be present at and to address any meeting of any authority, body or committee of the University but shall not be entitled to vote thereat:

Provided that if the Provost is a member of such authority, body or committee, he shall have all rights and privileges of a member thereof.

11. Where the Vice Chancellor is the Chairperson of anybody or committee of the University and he is absent for any reason whatsoever from any meeting of such a body or committee, the Provost and Assistant Provost shall preside over such meeting with prior approval of the Chancellor.
12. The Provost and Assistant Provost shall have such powers and perform such other duties assigned to them from time to time, by the Chancellor or the Vice Chancellor.
13. The Provost and Assistant Provost shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes, Ordinances, Rules and Regulations of the University.

STATUTE -21

PROCTOR OF THE UNIVERSITY

1. The Proctor shall be appointed by the Vice Chancellor from amongst the teachers of the University with prior approval of the Chancellor.
2. The Proctor shall be assisted by Assistant Proctor(s) whose number shall be fixed by the Chancellor.
3. The Assistant Proctor shall be appointed by the Vice Chancellor from amongst the teachers of the University on the approval of the Chancellor.
4. The Proctor and Assistant Proctor will hold office for the period of three years and shall be eligible for reappointment.

Provided further that no person shall continue to be Proctor or Assistant Proctor after he has ceased to hold the post by virtue of which he shall come to hold the office of the Proctor or Assistant Proctor.

5. The Vice Chancellor, if satisfied that the continuance of the Proctor and/or Assistant Proctor in the office will be detrimental to the interest of the University or if the Proctor and/or Assistant Proctor willfully omits or refuses to carry out the provisions of the Act, Statutes, regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude, may remove the Proctor and Assistant Proctor.
6. The Vice Chancellor may suspend the Proctor and Assistant Proctor during enquiry depending upon the seriousness of the charges, as it deems fit.
7. The qualification, emoluments, terms and conditions of service of the Proctor and Assistant Proctor shall be as prescribed the relevant Ordinance.
8. The Term of office of the Proctor and Assistant Proctor shall be such as may be prescribed by the relevant Ordinance & contract of employment and they will be eligible for re-appointment.
9. The Proctor and Assistant Proctor will exercise the powers for disciplinary control over the students and shall also exercise such powers and perform such duties in respect of discipline as may be assigned by the Vice Chancellor from time to time.
10. It shall be in the power of the Vice Chancellor to dispense with the service of the Proctor and Assistant Proctor at any time and to revert them to their respective original department when it deems fit to do so;
11. Every Proctor shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes, Ordinances and Regulations of the University.

STATUTE -22

DEAN OF FACULTY

1. Each Faculty shall have a Dean who shall be appointed by the Vice-Chancellor from amongst the Heads of Departments of that Faculty for a period of three years by rotation. For this purpose, a list of such Departments, in the order of their date of establishment shall be prepared and the oldest Department shall be put at no. 1 and so on. Where two or more Departments have been established on the same date, their relative place in the list will be governed by the alphabetical order.

If any person, who is Head of that department whose turn comes according to the list, ceases to be the Head before completing the said term, his successor in the department shall be the Dean for the remainder of the term.

Provided that if at any time there is no Professor in a Department, the Vice-Chancellor may appoint an Associate Professor as Dean from amongst the Associate Professors. However, if a Professor is appointed in the Faculty during the period of the Associate Professor as Dean, his tenure will cease from the date of the appointment of a Professor who shall then be the Dean.

Provided further, when in a faculty there is no Professor or Associate Professor who can be appointed as its Dean, the Pro Vice Chancellor, if so designated by the Vice Chancellor, shall act as Dean of that Faculty till such time that a Professor or Associate Professor is appointed.

2. A Dean on attaining the age of sixty five years shall cease to hold office as such.

3. A Dean may resign his office at any time during his tenure, and a Head of Department may decline the offer of appointment as the Dean of a Faculty.
4. If the Vice Chancellor, after any enquiry comes to the conclusion that change of the existing Dean is necessary, then, in such an event, any other Professor or the Associate Professor in the faculty may be designated as Dean of the Faculty by the Vice Chancellor.
5. When the office of the Dean is vacant or when the Dean is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.
6. The Dean shall be the Head of the Faculty and shall be responsible for entire working of the Faculty of Studies and also the conduct and maintenance of the standards of teaching and research in the Faculty. He shall have such other functions as may be prescribed by the Ordinances.
7. The Dean shall have the right to be present and to speak at any meeting of the Board of Studies or Committee of the faculty, as the case may be, but not the right to vote thereat unless he is a member thereof.
8. The Dean shall preside over the meetings of the Board of Studies.
9. The Dean shall maintain discipline in the Classroom and Laboratories through teachers of the Faculty of Studies and shall assign such duties and functions to the teachers in the Faculty of Studies as may be necessary for the proper functioning of the Faculty of Studies.
10. The Dean shall Be responsible for the coordination and supervision of teaching and research in the Faculty of Studies.
11. The Dean shall Be responsible for the records, equipment and furniture of the Faculty of Studies.
12. The Dean Shall be responsible for observance of the provisions of the Act/ Statutes, Ordinances, Rules and Regulations relating to the Faculty of Studies.
13. The Dean shall perform such other academic duties as may be assigned to him by the Academic Council, the Board of Management or the Vice-Chancellor.
14. It shall be the duty of the Dean to see that the decisions of the authorities of the University and of Vice Chancellor are faithfully carried out. He shall perform such other duties as may be assigned to him by the Vice Chancellor.
15. In addition to the powers and duties conferred on the Deans by the Act and Statutes, The Dean shall perform such other functions as may assigned to him by Board of Management or as may assigned by Vice Chancellor.

STATUTE -22 A

HEAD OF THE DEPARTMENT

1. Each Department shall have a Head who shall be appointed by the Vice-Chancellor from amongst the Professors of that department for a period of three years by rotation in order of seniority.
Provided that if at any time there is no Professor in a Department, the Vice-Chancellor may appoint an Associate Professor as Head from amongst the Associate Professors. However, if a Professor is appointed in the department, he will be Head and tenure of the Associate Professor will cease from the date of the appointment of a Professor.
2. A HOD on attaining the age of sixty five years shall cease to hold office as such.
3. A HOD may resign his office at any time during his tenure, and a Head of Department may decline the offer of appointment as the HOD.
4. If the Vice Chancellor, after any enquiry comes to the conclusion that change of the existing HOD is necessary, then, in such an event, any other Professor or the Associate Professor in the department may be designated as HOD by the Vice Chancellor.
5. When the office of the HOD is vacant or when he is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.
6. The HOD shall be responsible for working of the department and also the conduct and maintenance of the standards of teaching and research. He shall have such other functions as may be prescribed by the Ordinances.
7. The HOD shall preside over the meetings of the Board of Studies.
8. The HOD shall maintain discipline in the classrooms and laboratories through teachers of the department and shall assign such duties and functions to the teachers as may be necessary for the proper functioning.
9. The HOD shall Be responsible for the coordination and supervision of teaching and research in the department.
10. The HOD shall Be responsible for the records, equipment and furniture of the department.
11. The HOD shall be responsible for observance of the provisions of the Act/ Statutes, Rules and Regulations relating to the department.
12. It shall be the duty of the HOD to see that the decisions of the authorities of the University and of Vice Chancellor are faithfully carried out. He shall perform such other duties as may be assigned to him by the Vice Chancellor.

STATUTE -23
REGISTRAR OF THE UNIVERSITY

1. The Registrar shall be appointed by the Chancellor on the recommendations of a Selection Committee constituted by the Chancellor as under
 - a. Vice Chancellor – Chairperson
 - b. Pro Vice Chancellor - Member
 - c. Two external members - Nominated by the Chancellor
 - d. One nominee of the Sponsoring Body - Member Secretary
2. The Chancellor shall advise the Vice Chancellor to initiate the selection process of the Registrar.
3. The tenure of Registrar shall be of 3 years and he will be eligible for re-appointment
4. The Chancellor, if satisfied that the continuance of the Registrar in the office will be detrimental to the interest of the University or if the Registrar willfully omits or refuses to carry out the provisions of the Act, Statutes, Ordinances and Regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude, may remove the Registrar.
5. The Chancellor may suspend the Registrar during enquiry depending upon the seriousness of the charges, as it deems fit.
6. The qualification, emoluments, terms and conditions of service and term of office of the Registrar shall be as prescribed the relevant Ordinance & contract of employment.
7. The Registrar shall be a whole time salaried officer of the University.
8. The Registrar shall be directly responsible to the Vice Chancellor and Pro-Vice Chancellor for the proper discharge of his duties and functions.
9. When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of his office shall be performed by such person as the Chancellor may appoint for the purpose.
10. Subject to the provisions of the Act, Statutes and Ordinances, the Registrar, in addition to all other powers vested under the Act, shall have following specific powers and functions:
 - (i) The Registrar, subject to the immediate direction and control of the Vice Chancellor, shall carry out his orders and render such assistance as may be required by the Vice Chancellor in performance of his official duties.
 - (ii) The Registrar shall be in overall charge of the operation and administration of the University office and shall have power to fix and define the functions and duties of the officers and employees of the University, other than those working under direct supervision of the Controller of Examination, Chief Finance Officer and those working in the Vice Chancellor's Secretariat, with approval of the Vice Chancellor and shall report to the Chancellor for information.
 - (iii) Being the officer in overall charge of operation and administration of the University office, he shall take all steps for the efficient working of the University Office, subject to the approval of the Vice Chancellor.
 - (iv) The Registrar shall be ex-officio Secretary of the Board of Management, the Academic Council and the Faculties, but shall not be deemed to be member of any of these authorities.
 - (v) The Registrar shall be the custodian of the records, the common seal and such other property of the University as the Board of Management shall commit to his charge.
 - (vi) The Registrar will issue all notices convening meetings of Board of Management, the Academic Council and Faculties, the Boards of Studies, the Boards of Examiners and of any Committee appointed by the authorities of the University after obtaining direction to this effect from the respective Chairperson.
 - (vii) Registrar shall keep the minutes of all the meetings of the Board of Management, the Academic Council, Faculties and of any Committee appointed by the authorities of the University.
 - (viii) The Registrar shall manage the official correspondence of the Board of Management and the Academic Council.
 - (ix) The Registrar shall arrange for and superintend the examinations of the University in accordance with the manner prescribed by the Ordinances.
 - (x) The Registrar will supply to the Chancellor, copies of the agenda of the meetings of the authorities of the University as soon as they are issued and the minutes of such meetings.
 - (xi) The Registrar shall sanction leave to any non-teaching staff of the University in accordance with the Rules and if he so decides may delegate such power to another official of the University.
 - (xii) The Registrar shall call for quotations and tenders, wherever necessary, and prepare comparative statements, scrutinize the quotations and tenders in consultation with Chief finance Officer and make recommendations to the Chancellor for accepting quotations or tenders.
 - (xiii) All contracts and agreements for and on behalf of the University, except the one between the University and the Registrar, shall, when authorized by a resolution of the Board of Management, Finance Committee passed in that behalf, be in writing and expressed to be made in the name of University shall be executed by the Registrar.

- (xiv) The Registrar shall sign Memorandum of Understanding (MoU) with Service Providers, National Coordinators, Skill Knowledge Providers and Learning Resource Providers, authorized Centres, approved Institutions and recognized Community Colleges, on behalf of the University under the directions of the competent authority of the University, as the case may be.
- (xv) The Registrar shall countersign the TA bill of non-teaching staff of the University as per rules.
- (xvi) The Registrar shall issue orders of appointment to officers, teachers and other employees of the University with prior approval of the competent authority of the University.
- (xvii) The Registrar shall issue order of reversion of an officiating promotion to his substantive rank with the approval of the competent authority of the University.
- (xviii) The Registrar shall have power to take disciplinary action against such employees of the University, excluding teachers and academic staff, as may be specified in the orders of the Board of Management and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of censure or withholding increment:
Provided that no such penalty shall be imposed unless the person concerned has been given a reasonable opportunity of show cause against the action proposed to be taken against him.
- (xix) The Registrar shall issue an order of termination of services of the officers, teachers and other employees of the University with the prior approval of the Vice Chancellor.
- (xx) The Registrar shall issue an order of compulsory retirement of the officers, teachers and other employees of the University with the prior approval of the competent authority of the University after he attains the age of superannuation or per the extant Ordinances/Rules/Regulations applicable.
- (xxi) The Registrar shall submit information, reports and documents to the Government and interact with State Government, Central Government, University Grants Commission and other regulatory and accreditation bodies with concurrence of the Vice Chancellor.
- (xxii) The Registrar shall issue an order of suspension of the officers, teachers and other employees of the University with the prior approval of the competent authority.
- (xxiii) The Registrar (Joint Registrar, Deputy Registrar and Assistant Registrar) may, by writing under his hand, inform the Vice Chancellor his intention to resign after giving one month prior notice or on payment to the University of one months' salary in lieu thereof and it shall be competent for the Chancellor, on the recommendation of the Vice Chancellor, to accept his resignation.
Provided that if the Chancellor does not accept the recommendation of the Vice Chancellor, the matter shall be referred to the Board of Management.
- (xxiv) The Registrar shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes, Ordinances and Regulations of the University.
- (xxv) The Registrar shall be assisted by Joint Registrar, Deputy Registrar and Assistant Registrar whose number shall be fixed by the Board of Management from time to time.
- (xxvi) The Joint Registrar, Deputy Registrar and Assistant Registrar shall be appointed by the Board of Management or Chancellor. The Joint Registrar, Deputy Registrar and Assistant Registrar shall, in exercise of the powers and the duties of his office, be subject to the immediate direction and control of the Registrar and shall carry out his order and render such assistance as may be required by the Registrar in performance of his duties.
- (xxvii) The Registrar shall represent the University in suits or proceedings by or against the University, sign power of attorney and plead in such cases or depute his representative for this purpose with concurrence of the Vice Chancellor.
- (xxviii) The Registrar shall perform such other duties as may be specified in these Statutes, or prescribed by the Ordinances or the Regulations or as may be required from time to time, by the Board of Management or the Vice-Chancellor.
- (xxix) The Registrar may delegate any of his administrative powers and functions to Joint Registrar, Deputy Registrar and Assistant Registrar or any officer of the University, other than those to be exercised by himself under the Act, Statutes, Ordinances and Regulations with prior approval of the Vice Chancellor.

STATUTE -24

CHIEF FINANCE AND ACCOUNTS OFFICER OF THE UNIVERSITY

1. The Chief Finance and Accounts Officer shall be appointed by the Chancellor on the basis of recommendations of a Selection Committee constituted as under:
 - a. Vice Chancellor - Chairperson
 - b. Pro Vice Chancellor - Member
 - c. Two external members - Nominated by the Chancellor
 - d. One nominee of the Sponsoring Body - Member Secretary
2. The Chancellor shall advise the Vice Chancellor to initiate the selection process of the Chief Finance and Accounts Officer.
3. The tenure of Chief Finance and Accounts Officer shall be 5 years and he will be eligible for re-appointment.

4. The Chancellor, if satisfied that the continuance of the Chief Finance and Accounts Officer in the office will be detrimental to the interest of the University or if the Chief Finance and Account Officer willfully omits or refuses to carry out the provisions of the Act, Statutes, Ordinances and regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude, may remove him.
5. The Chancellor may suspend the Chief Finance and Accounts Officer during enquiry depending upon the seriousness of the charges, as it deems fit.
6. The qualifications, emoluments, terms and conditions of service and term of office of the Chief Finance and Accounts Officer shall be as prescribed in the relevant Ordinance & contract of employment.
7. The Chief Finance and Accounts Officer shall be a whole time salaried officer of the University.
8. The Chief Finance and Accounts Officer shall be directly responsible to the Chancellor and Vice Chancellor for proper discharge of his duties and functions.
9. When the office of the Chief Finance and Accounts Officer is vacant or when the Chief Finance and Accounts Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of his office shall be performed by such person as the Chancellor may appoint for the purpose.
10. Subject to the provisions of the Act, Statutes and Ordinances, the Chief Finance and Accounts Officer, in addition to all other powers vested under the Act, shall have following specific powers and functions:
 - (i) The Chief Finance and Accounts Officer, subject to the immediate direction and control of the Vice Chancellor, shall carry out his orders and render such assistance as may be required by the Vice Chancellor in performance of his official duties.
 - (ii) The Chief Finance and Accounts Officer shall make all arrangements for the transaction of business for the meeting of the Finance Committee.
 - (iii) The Chief Finance and Accounts Officer shall be responsible for the proper maintenance of the accounts of the University, to make arrangements for Audit, Annual or otherwise, and payment of bills presented at the University Office.
 - (iv) The Chief Finance and Accounts Officer shall arrange to settle objections raised by the Auditor appointed by the Board of Management and carry out such instructions as may be issued by the Board of Management on the Audit Report.
 - (v) The Chief Finance and Accounts Officer shall make arrangements with the approval of the Chancellor for the publication of the Audited Statement of Accounts so that it may be submitted to the State Government and other appropriate authorities of the University within one month of such publication, as and when required.
 - (vi) The Chief Finance and Accounts Officer shall prepare the monthly accounts of the University and shall produce for audit, which is concurrent, all the registers and accounts and records connected with financial transactions.
 - (vii) The Chief Finance and Accounts Officer shall be responsible for the preparation of annual accounts, financial estimates and the budget of the University in consultation with the Vice Chancellor before presenting them to the Finance Committee and the Board of Management. In respect of Financial estimate, he shall consult the Registrar and shall obtain from him the estimates for the year for the departments and institutions of the University.
 - (viii) The Chief Finance and Accounts Officer shall arrange for the annual stock verification. For this purpose, he shall submit to the Chancellor in November of each year, proposals for the appointment of stock verifiers for various departments, sections, etc. He shall ensure that the stock verification as on 31st March is conducted regularly before the end of the June every year. The report of stock verification shall be placed before the Chancellor for perusal and order.
 - (ix) The Chief Finance and Accounts Officer shall with approval of the Chancellor and sponsoring body invest an amount not exceeding 75,00,000 only at a time or as enhanced by the Chancellor from time to time and shall report the same to the Finance Committee immediately thereof.
 - (x) The Chief Finance and Accounts Officer shall scrutinize every item of new expenditure not provided for in the budget estimates of the University and shall suggest appropriate action to the Vice Chancellor.
 - (xi) The Chief Finance and Accounts Officer shall disburse all salary bills including arrears of salary not exceeding three months, contingent bills like electricity, water, oil and fuel, land and corporation tax, phone and other rental bills, maintenance charges etc. recoup permanent advances, payment of all TA bills after ensuring that general sanction is received from competent authorities.
 - (xii) The Chief Finance and Accounts Officer shall make all authorized payments out of the University funds.
 - (xiii) The Chief Finance and Accounts Officer shall adopt, with approval of the Chancellor, method of accounting or forms or registers for the proper accounting in the University Offices and in the department, centers, colleges and institutes maintained or recognized by the University.
 - (xiv) The Chief Finance and Accounts Officer shall scrutinize the quotations and tenders received and countersign the comparative statement and make recommendations to the Chancellor for accepting the tenders, quotations or otherwise.
 - (xv) The Chief Finance and Accounts Officer shall be responsible to the Chancellor and the Vice Chancellor in exercise of the powers and duties prescribed to him in the Act, Statutes, Ordinances and Regulations.

- (xvi) The Chief Finance and Accounts Officer may delegate any of his administrative powers and functions to any officer of the University, other than those to be exercised by himself under the Act with prior approval of the Chancellor.
- (xvii) The Chief Finance and Accounts Officer shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes, Ordinances and Regulations of the University.
- (xviii) The Chief Finance and Accounts Officer, Finance Officer and Assistant Finance Officer may, by writing under his hand, inform the Vice Chancellor of his intention to resign after giving one month prior notice or on payment to the University of one month salary in lieu thereof and it shall be competent for the Chancellor, on the recommendation of the Vice Chancellor, to accept his resignation.
Provided that if the Chancellor does not accept the recommendation of the Vice Chancellor, the matter shall be referred to the Sponsoring Body.
- (xix) The Chief Finance and Accounts Officer shall be assisted by Deputy Finance Officer and Assistant Finance Officer whose number shall be fixed by the Board of Management from time to time.
The Deputy Finance and Account Officer and Assistant Finance Officer shall be appointed by the Board of Management in accordance with section 18 of the Act.
- (xx) The Deputy Finance Officer and Assistant Finance Officer shall, in exercise of the powers and the duties of their office, be subject to the immediate direction and control of the Chief Finance and Accounts Officer and shall carry out his orders and render such assistance as may be required by the Chief Finance and Accounts Officer in performance of his duties.
- (xxi) In addition to the powers and duties conferred on the Chief Finance and Accounts Officer by the Act, he shall perform such other financial functions as may assigned to him by Board of Management or Finance Committee or by the Vice Chancellor.

STATUTE -25

CONTROLLER OF EXAMINATIONS

1. The Controller of Examinations shall be appointed by the Chancellor.
2. The tenure of Controller of Examinations shall be 3 years and he will be eligible for re-appointment
3. The Chancellor, if satisfied that the continuance of the Controller of Examinations in the office will be detrimental to the interest of the University or if the Controller of Examinations willfully omits or refuses to carry out the provisions of the Act, Statutes, Ordinances and Regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude, may remove him;
4. The Chancellor may suspend the Controller of Examinations during enquiry depending upon the seriousness of the charges, as it deems fit.
5. The Controller of Examinations, may, by writing under his hand, inform the Chancellor his intention to resign after giving one month prior notice or on payment to the University of one month salary in lieu thereof and it shall be competent for the Chancellor, to accept his resignation.
6. When the office of the Controller of Examinations is vacant or when the Controller of Examinations is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the Controller of Examination shall be performed by such person as the Chancellor may appoint for the purpose.
7. The qualifications, emoluments, terms and conditions of service and term of office of the Controller of Examination shall be as prescribed in the relevant Ordinance & contract of employment.
8. The Controller of Examinations shall be a whole time salaried officer of the University.
9. The Controller of Examinations shall be directly responsible to the Vice Chancellor for the proper discharge of his duties and functions.
10. The Controller of Examinations, subject to the immediate direction and control of the Vice Chancellor, shall carry out his orders and render such assistance as may be required by the Vice Chancellor in performance of his official duties.
11. Subject to the provisions of the Act, Statutes, Ordinances and Regulations, the Controller of Examinations, in addition to all other powers vested under the Act, shall have following specific powers and functions:
 - (i) The Controller of Examinations shall be responsible for conduct of all University examinations as prescribed by the authorities of the University and it shall be his duty to arrange with prior approval of the Vice Chancellor the schedule, preparation for all University Examinations and all other matters connected with University Examinations. In the absence of the Vice Chancellor, the same shall be subject to the approval of the Pro Vice Chancellor.
 - (ii) The Controller of Examinations shall be responsible for the safe custody of all question papers, documents, certificate and other confidential files connected with the Conduct of all University Examinations.
 - (iii) The Controller of Examinations shall maintain the minutes of the meetings, Board of Examiners and all committees appointed by the said Board.
 - (iv) The Controller of Examinations shall countersign the TA bill and remuneration bills of Examiners and paper setters and all other bills relating to Examinations.

- (v) The Controller of Examinations shall sign Memorandum of Understanding (MoU) with Examination Centers on behalf of the University under the directions of the Vice Chancellor. In the absence of the Vice Chancellor, the same shall be subject to the approval of the Pro Vice Chancellor.
- (vi) The Examiners and question paper setters shall be appointed by the Controller of Examinations with prior approval of the Vice Chancellor from a panel of names approved by the Board of Examiners. In the absence of the Vice Chancellor, the same shall be subject to the approval of the Pro Vice Chancellor.
- (vii) The Controller of Examinations shall arrange to publish results of all University Examinations with the approval of the Vice Chancellor. In the absence of the Vice Chancellor, the same shall be subject to the approval of the Pro Vice Chancellor.
- (viii) The Controller of Examinations shall, in exercise of the powers and the duties of his office, be subject to the immediate direction and control of the Vice Chancellor and shall carry out his orders and render such assistance as may be required by the Vice Chancellor in performance of his duties.
- (ix) The Controller of Examinations shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes, Ordinances and Regulations of the University.
- (x) The Controller of Examinations shall be assisted by Deputy Controller of Examinations and Assistant Controller of Examinations whose number shall be fixed by the Board of Management from time to time;
- (xi) The Deputy Controller of Examination and Assistant Controller of Examination shall be appointed by the Vice Chancellor on the recommendation of the Board of Appointment.
Provided that if the Vice Chancellor does not accept the recommendation of the Board of Appointment, the matter shall be referred to the Chancellor and decision of the Chancellor will be final.
- (xii) The Deputy Controller of Examinations and Assistant Controller of Examinations shall, in exercise of the powers and the duties of their office, be subject to the immediate direction and control of the Controller of Examinations and shall carry out his order and render such assistance as may be required by the Controller of Examinations in performance of his duties.
- (xiii) The Controller of Examinations shall exercise such other powers and perform such duties as may be laid down by the Statutes or may be required by the Board of Management or the Chancellor.
- (xiv) The Controller of Examinations shall constitute a Standing Committee with the approval of the Vice Chancellor to deal with cases of unfair means in the examinations and recommend action against a student caught indulging in such practices in the examinations.

STATUTE -26

OTHER OFFICERS OF THE UNIVERSITY

1. The Chancellor may appoint any other officer and Registrar may define his/her duties with the approval of the Board of Management.
2. The Vice Chancellor shall be competent to make appointments of officers on contract basis for specified periods with the approval the Chancellor.

STATUTE - 27

EMPLOYEES OF THE UNIVERSITY

A. PUBLIC RELATIONS OFFICER

1. The Public Relation Officer shall be appointed by the Vice Chancellor on the basis of recommendations of the Selection Committee constituted as under:
 - a. Registrar - Chairperson
 - b. One external member - Nominated by the Vice Chancellor
 - c. One nominee of the Sponsoring body - Member Secretary
2. The Vice Chancellor shall advise the Registrar to initiate selection process of Public Relations Officer.
3. The tenure of Public Relations Officer shall be 3 years and he will be eligible for re-appointment.
4. The Vice Chancellor, if satisfied that the continuance of the Public Relations Officer in the office will be detrimental to the interest of the University or if the Public Relation Officer willfully omits or refuses to carry out the provisions of the Act, Statutes, Ordinances and Regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude, may remove the Public Relation Officer;
5. The Vice Chancellor may suspend the Public Relations Officer during enquiry depending upon the seriousness of the charges, as it deems fit.
6. The Public Relations Officer, may, by writing under his hand, inform the Vice Chancellor his intention to resign after giving one month prior notice or on payment to the University of one month salary in lieu thereof and it shall be competent for the Vice Chancellor to accept his resignation.

7. When the office of the Public Relations Officer is vacant or when the Public Relations Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of his office shall be performed by such person as the Vice Chancellor may appoint for the purpose.
8. The qualifications, emoluments, terms and conditions of service and term of office of the Public Relations Officer shall be as prescribed in the relevant Ordinance & contract of employment.
9. The Public Relations Officer shall be a whole time salaried officer of the University.
10. The Public Relations Officer shall be directly responsible to the Vice Chancellor for proper discharge of his duties and functions.
11. The Public Relations Officer, subject to the immediate directions and control of the Vice Chancellor, shall carry out his orders and render such assistance as may be required by the Vice Chancellor in performance of his official duties.
12. Subject to the provisions of the Act, Statutes and Ordinances, the Public Relations Officer, in addition to all other powers vested under the Act, shall have the following specific powers and functions:
 - (i) Public Relations Officer shall devote his whole time to the duties of his office and shall perform such work as may from time to time be laid down by the Registrar and generally render such assistance as may be desired by the Registrar in the performance of the Official duties.
 - (ii) Public Relations Officer shall be responsible to promote and undertake publications in various areas and for different target groups and also their distribution for furtherance of the objectives of the University.
 - (iii) Public Relations Officer shall strive to project the best face of the University to the stakeholders, the Sponsoring Body and general public.
 - (iv) Public Relations Officer shall maintain healthy relations through regular liaison with the Government Offices/Agencies, Print and electronic media and communication with the stakeholders.
 - (v) Public Relations Officer shall prepare and release press notes on developmental activities of the University, achievements of the faculty and students, cultural events, seminars, workshops, training programmes etc.
 - (vi) Public Relations Officer shall get newspapers, Magazines, etc. scanned for any comments or news about the University, its regulatory bodies, students, officers etc. and collect clippings and submit copies to the office of Vice Chancellor as well as Registrar and take appropriate action in consultation with the Vice Chancellor /Registrar in case any negative comments are published.
 - (vii) Public Relations Officer shall contact law and order enforcing agencies/officials in case of any theft or uncontrolled security problem in consultation with the Vice Chancellor / Registrar.
 - (viii) Public Relations Officer shall get University calendars, diaries, greeting cards, brochure etc printed following laid down procedures.
 - (ix) Public Relations Officer shall get the Annual Reports, Convocation Address of the Chief Guest and other relevant documents considered necessary at the time of University Convocation.
 - (x) Public Relations Officer shall receive University Guest and make necessary arrangements for their boarding and lodging, if required.
 - (xi) Public Relations Officer shall arrange supply of newspapers, newsletters, periodicals, journals, etc. required for University offices.
 - (xii) Public Relations Officer shall attend to the enquiries from the public, students, etc., relating to the circulars / notifications issued by the University from time to time.
 - (xiii) Public Relations Officer will work in close liaison with the Directorate of Admission in so far as marketing activities are concerned.
 - (xiv) Public Relations Officer shall issue rejoinders on behalf of the University on adverse news items after obtaining approval of the Registrar.
 - (xv) Public Relations Officer shall ensure confidentiality of question papers if printed internally and account for every answer sheet and booklet printed.
 - (xvi) Public Relations Officer shall be responsible for getting certificates (blank) and blank mark sheets printed if so indented by the Registrar.
 - (xvii) Public Relations Officer shall get University/Programme Prospectus and Registration Forms for admission printed in coordination with Registrar and account for the same.
 - (xviii) Public Relations Officer shall, in exercise of the powers and the duties of his office, be subject to the immediate direction and control of the Registrar and shall carry out his orders and render such assistance as may be required by the Registrar in performance of his duties.
 - (xix) Public Relations Officer shall be assisted by Assistant Public Relations Officers whose number shall be fixed by the Board of Management from time to time.
 - (xx) The Assistant Public Relations Officer shall be appointed by the Registrar on the recommendations of the Board of Appointment

Provided that if the Registrar does not accept the recommendation of the Board of Appointment, the matter shall be referred to the Vice Chancellor and decision of the Vice Chancellor shall be final and binding.

- (xxi) The Assistant Public Relations Officer shall, in exercise of the powers and the duties of his office, be subject to the immediate direction and control of the Public Relations Officer and shall carry out his orders and render such assistance as may be required by the Public Relations Officer in performance of his duties.
- (xxii) The Publication Bureau will be headed by an Assistant Public Relations Officer, who will have the following responsibilities:
 - (a) To print and sell copies of Statutes and Ordinances as well as syllabi of various courses offered by the University.
 - (b) To publish and sell books, journals, periodicals, brought out by the academic departments.
 - (c) To print OMR answer sheets, answer booklets and additional sheets for conduct of entrance test for admission and term end examination of various courses.
- (xxiii) The Vice Chancellor is empowered to remove the Public Relations Officer and Assistant Public Relations Officer, by order in writing on grounds of willful omission or refusal to carry out the provisions of the Act, Statutes, Ordinances and Regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude or if it otherwise appears to the Vice Chancellor that the continuance of the Public Relations Officer and Assistant Public Relations Officer in the office will be detrimental to the interest of the University.

B. DIRECTOR OF THE SCHOOL/OTHER DIRECTORATES/ BRANCH CAMPUS

1. The Director shall be appointed by the Board of Management on the recommendations of a Selection Committee constituted by the Vice Chancellor as under:
 - a. Vice Chancellor - Chairperson
 - b. One external member - Nominated by the Chancellor
 - c. One nominee of the Sponsoring body - Member Secretary
2. The tenure of Director shall be of 3 years and he will be eligible for re-appointment.
3. The Board of Management, if satisfied that the continuance of the Director in the office will be detrimental to the interest of the University or if the Director willfully omits or refuses to carry out the provisions of the Act, Statutes, Ordinances and Regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude, may remove the Director.
4. The Board of Management may suspend the Director during enquiry depending upon the seriousness of the charges as it deems fit.
5. The Director, may, by writing under his hand, inform the Vice Chancellor of his intention to resign after giving one month prior notice or on payment of one month salary in lieu thereof to the University and it shall be competent for the Board of Management, on the recommendation of the Vice Chancellor, to accept his resignation.
6. When the office of the Director is vacant or when the Director is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the Director shall be performed by such person as the Vice Chancellor may appoint for the purpose.
7. The qualifications, emoluments, terms and conditions of service and term of office of the Director shall be as prescribed the relevant Ordinance & contract of employment.
8. The Director shall be a whole time salaried officer of the University.
9. The Director shall be directly responsible to the Vice Chancellor for proper discharge of his duties and functions.
10. The Director, subject to the immediate direction and control of the Vice Chancellor, shall carry out his orders and render such assistance as may be required by the Vice Chancellor in performance of his official duties.
11. The Board of Management shall appoint the Director for each School of Studies / Directorate / Branch Campus, Corporate & International Relations, other Institutions maintained by the University or any such other purpose it may deem fit.
12. Subject to the provisions of the Act, Statutes and Ordinances, the Director, in addition to all other powers vested under the Act, shall have following specific powers and functions:
 - (a) Every Director shall do such other acts as may be necessary for exercise of the powers and duties assigned by the Vice Chancellor.
 - (b) Every Director shall recommend leave application of the members of the teaching and non-teaching staff of the School of Studies / Directorate to the competent authority of the University according to the rules framed for the purpose'
 - (c) Every Director shall co-ordinate and is expected to supervise the teaching and research work in the School of Studies through the Dean of the Faculty.
 - (d) Every Director shall maintain discipline in the classrooms through the Dean of the Faculty / Head of the Community Colleges / Centers.
 - (e) Every Director shall keep a record of the evaluation of internal work and of the attendance of the students at lectures, tutorials or seminars when these are prescribed.
 - (f) Every Director shall arrange for the University examinations in respect of the students of the School / Directorate in accordance with such directions as may be given by the Controller of Examination.

- (g) Every Director Shall be responsible for observance of the provisions of the Act, Statutes, Ordinances and Regulations relating to the School of Studies / Directorate.
- (h) Every Director shall convene and preside over the meetings of the School Board and keep the minutes of the meetings of the Board.
- (i) Every Director shall perform such other duties as may be assigned to him/her by the Academic Council, the Board of Management or the Vice-Chancellor.
- (j) The Director shall be assisted by Deputy Director and Assistant Director whose number shall be fixed by the Chancellor.
- (k) The Deputy Director and Assistant Director shall be appointed by the Board of Management on the recommendations of the Board of Appointment
Provided that if the Board of Management does not accept the recommendation of the Board of Appointment, the matter shall be referred to the Chancellor and decision of the Chancellor will be final and binding.
- (l) The Deputy Director or Assistant Director shall, in exercise of the powers and the duties of his office, be subject to the immediate direction and control of the Director and shall carry out his order and render such assistance as may be required by the Director in performance of his duties.
- (m) The Qualifications of the person to be appointed to the posts of the Director, Deputy Director and Assistant Director shall be such as may be decided by the Board of Management.
- (n) The Chancellor is empowered to remove the Director, Deputy Director and Assistant Director by order in writing on grounds of willful omission or refusal to carry out the provisions of the Act, Statutes, Ordinances and Regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude or if it otherwise appears to the Chancellor that the continuance of the Director, Deputy Director and Assistant Director in the office will be detrimental to the interest of the University.
- (o) In addition to the powers and duties conferred on the Directors by the Act and Statutes, The Director shall perform such other duties and functions as may assigned to him by the Vice Chancellor with the prior approval of the Chancellor.

C. LIBRARIAN OF THE UNIVERSITY

1. The Librarian shall be appointed by the Board of Management on the recommendations of a Selection Committee constituted by the Vice Chancellor as under:
 - a. Vice Chancellor – Chairperson
 - b. Pro Vice Chancellor - Member
 - c. Two external members - Nominated by the Chancellor
 - d. One nominee of the Sponsoring Body - Member Secretary
2. The tenure of Librarian shall be 3 years and he will be eligible for re-appointment.
3. The Board of Management, if satisfied that the continuance of the Librarian in the office will be detrimental to the interest of the University or if the Librarian willfully omits or refuses to carry out the provisions of the Act, Statutes, Ordinances and Regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude, may remove the Librarian.
4. The Board of Management may suspend the Librarian during enquiry depending upon the seriousness of the charges, as it deems fit.
5. The Board of Management is empowered to remove the Librarian by order in writing on grounds of willful omission or refusal to carry out the provisions of the Act, Statutes, Ordinances and Regulations or abuses the powers vested in him, or misbehaves or mismanages or his conduct involves moral turpitude or if it otherwise appears to the Board of Management that the continuance of the Librarian and Assistant Librarian in the office will be detrimental to the interest of the University.
6. The Librarian, may, by writing under his hand, inform the Vice Chancellor of his intention to resign after giving one month prior notice or on payment of one month salary in lieu thereof to the University and it shall be competent for the Board of Management, on the recommendation of the Vice Chancellor, to accept his resignation.
7. When the office of the Librarian is vacant or when the Librarian is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the Librarian shall be performed by such person as the Vice Chancellor may appoint for the purpose.
8. The qualifications, emoluments, terms and conditions of service and term of office of the Librarian shall be as prescribed the relevant ordinance & contract of employment.
9. The Librarian shall be a whole time salaried officer of the University
10. The Librarian shall be directly responsible to the Vice Chancellor for proper discharge of his duties and functions.
11. The Librarian, subject to the immediate direction and control of the Vice Chancellor, shall carry out his orders and render such assistance as may be required by the Vice Chancellor in performance of his official duties.
12. Subject to the provisions of the Act, Statutes and Ordinances, the Librarian, in addition to all other powers vested under the Act, shall have following specific powers and functions:

- a. The Librarian shall devote his whole time to the duties of his office and shall perform such work as may, from time to time, be laid down by the Vice Chancellor and render such assistance as may be desired by the Vice Chancellor in the performance of the Official duties.
- b. The Librarian shall perform such other functions as may be assigned to him by the Board of Management or as may be assigned by the Vice Chancellor.
- c. The Librarian shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes, Ordinances and Regulations of the University.
- d. The Librarian shall be assisted by Assistant Librarians whose number shall be fixed by the Board of Management.

STATUTE -28

HONORARY DEGREES

1. The Board of Management may, on the recommendation of the Academic Council and by a resolution passed by a majority of not less than two-third of the members present and voting, make proposal to the Chancellor for the conferment of Honorary degrees

Provided that in case of emergency, the Board of Management may, on its own, make such a proposal.

2. The Board of Management may, by a resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw, with prior approval of the Chancellor, any honorary degree conferred by the University.

STATUTE -29

WITHDRAWAL OF DEGREES

The Board of Management may, by a special resolution passed by a majority of not less than two-third of the members present and voting, withdraw any degree or academic distinction conferred on or any certificate or diploma granted to, any person by the University for good and sufficient cause:

Provided that no such resolution shall be passed until a notice in writing has been given to that person calling upon him to show cause within such time as may be specified in the notice why such a resolution should not be passed and until his objections, if any, and any evidence he may produce in support of them, have been considered by the Board of Management.

STATUTE -30

MAINTENANCE OF DISCIPLINE AMONGST STUDENTS OF THE UNIVERSITY

1. All powers relating to discipline and disciplinary action in relation to students shall vest in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or any of his powers as he deems fit and proper to any officer as he may specify in this behalf.
3. Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him appropriate, the Vice-Chancellor may, in the exercise of his powers, by order, direct that any student or students be expelled or rusticated, for a specified period, or be not admitted to a course or courses of study in a Department or an Institution of the University for a stated period, or be punished with fine for an amount to be specified in the order, or be debarred from taking an examination or examinations conducted by the University or a Department or an Institution for one or more years, or that the results of the student or students concerned in the examination or examinations in which he or they have appeared be cancelled.
4. The Chairman of the Centre, the Chairman of the Board of Management, the Deans of Faculties, the Heads of Departments and the Principals of Institutions, shall have authority to exercise all such disciplinary powers over the students in their respective Centres, Schools, Faculties, Institutions and Departments as may be necessary for proper conduct of such Centres, Schools, Faculties, Departments and Institutions.
5. Without prejudice to the powers of the Vice-Chancellor, the detailed rules of discipline and proper conduct shall be framed by the University. The Chairman of the Centre, the Chairman of the Board of Management, Directors of Centres, Deans of Faculties and Heads of Departments and Principals of Institutions may frame such supplementary rules, as they may deem necessary for the aforesaid purposes.
6. At the time of admission, every student shall be required to sign a declaration to the effect that he submits himself to the disciplinary jurisdiction of the Vice-Chancellor and the other authorities of the University.

STATUTE -31

EXEMPTION OF STUDENTS FROM PAYMENT OF TUITION FEE AND AWARD OF SCHOLARSHIPS AND FELLOWSHIPS, MEDALS AND PRIZES

1. The University shall award merit-cum-means scholarships, free-ships, notional prizes, certificates of merit, medals and other awards to the students in accordance with decisions taken by the Academic Council from time to time.
2. No student can receive two scholarships simultaneously.

3. A Standing Committee of the Academic Council will select students for various scholarships/prizes and other awards according to the decisions of the Academic Council.
4. The University may accept awards from individuals and organizations according to the prescribed procedure if it is felt that such award would promote scholarship in the University and will lead to general growth of the University.

Free-ships / Half-free-ships

5. In order to support meritorious but needy students, the University shall grant free-ships to certain percentage of its students, limited to the percentage as may be prescribed by the University in this regard from time to time.
6. Award of free-ship shall mean and include exemption from the payment of tuition fees chargeable by the University, as notified on the website, and shall also include exemption from professional development fees chargeable by the University, if any.
7. Such free-ships shall be approved by the Vice Chancellor on the recommendations of the Head of the Department/ Director of the School / Directorate concerned.
8. In case the number of applicants seeking free-ships exceeds the number of free-ships available, the Vice Chancellor may approve half free-ships to some of the applicants so that the total of free-ships does not exceed the prescribed percentage.
9. Applications for free-ships shall be submitted on the prescribed form to the Dean of the Faculty of studies concerned through the Head of the Department/ Director of the School / Directorate concerned within 30 days from the date of commencement of the Semester or by such other date as may be specified by the University.
10. While making recommendations on the application of students for grant of free-ship/half-free-ships, the following factors shall be taken into account:
 - a. Financial position of the student;
 - b. Academic record of the student;
 - c. Conduct, regularity and punctuality of the student;
 - d. Progress and performance of the student in studies;
 - e. Any other factor, which shall also be recorded.
11. The list of students selected for grant of free-ships/ half-free-ships shall be notified by the Registrar within 30 days from the last date of the receipt of application.
12. Free-ships/half-free-ships granted during the academic year shall not be renewed automatically in the following year. The Students in need of such concession shall be required to submit fresh applications every year, which shall be considered along with new applications received in the year.
13. A free-ship/half-free-ship granted to a student may be cancelled if his conduct or progress in studies is found to be unsatisfactory.

Fee Concession for Differently-abled students

14. Visually challenged students shall be exempted from payment of Tuition Fees and Professional Development Fees chargeable by the University, if any.
15. Fee concession for physically challenged students and any other category shall be accorded as per University rules.
16. The differently-abled students shall also be eligible to apply for free-ship.

Fees Concession for APST Category:

17. Fees concession for APST category students and any other category shall be applicable as per University rules from time to time.

STATUTE-32

ADMISSION

1. The University shall be open to the persons of either sex and of all caste, creed, race or class. It shall not be lawful for the University to adopt or impose on any person, any test whatsoever of religious belief or profession in order to entitle him to be admitted as a student in the University or to graduate there at or to enjoy or exercise any privilege thereof.
2. The University shall maintain an all- India character and high standards of teaching and research and shall admit students strictly on merit as determined through a common national level entrance examination conducted by the University either individually or jointly with other universities, wherever deemed necessary.
3. The University shall conduct Common Entrance Examination by the name of Higher Education Admission Test (HEAT), Further Education Admission Test (FEAT) and The Research Entrance Aptitude Test (TREAT) for admission in the undergraduate, postgraduate and research degree programmes respectively as per the need.
4. The common national level entrance examination shall be aimed at assessing knowledge, comprehension and aptitude of a student to pursue higher studies and merit of the candidates shall be determined by a composite score based on the marks scored in written test, past academic performance, viva, group discussion and personal interview.

5. University will have a single common application form for admission to all programmes of studies at a particular level i.e. a single common form for all programmes of studies at the Undergraduate (UG) Level, a single common form for all programmes of studies at the Postgraduate (PG) and a single common form for admission in Research Degree (RD).
6. Wherever, the number of seats is limited, the University shall follow reservation in admission as mandated under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995.
7. The admission and enrollment in various courses / programmes of the various department / faculties of the University including reservation of seats shall be in accordance with the procedure and policy laid down in the Ordinance of the University.
8. The number of seats, including enhancement or alteration thereof, in different courses / programmes of various departments / faculties of the University shall be fixed by the Academic Council for each Academic Session.

STATUTE-33

FEES

1. The fees to be charged from students for various courses / programmes of different departments / faculties of the University shall be in accordance with the procedure and policy laid down in the Ordinance of the University.
2. The Academic Council shall decide the fees to be charged from students for various courses / programmes for each semester during each academic session, keeping in view the development and academic requirement of the University.
3. The revision of fees will be considered and decided prior to commencement of each academic session.

STATUTE-34

CONSTITUTION OF COMMITTEES

1. Any authority of the University may appoint as many Standing or Sub-Committees as it may deem fit, consisting of members of the authority making such appointment and of such other persons as that authority may think fit.
2. The Standing Committee or Sub-Committees may deal with any subject assigned to it subject to subsequent confirmation of the authority appointing it.
3. Without prejudice to the provisions contained in clause 1, the Board of Management, Academic Council, Chancellor and Vice Chancellor of the University shall have the power to appoint various committees in order to carry out the various functions of the University.
4. The constitution of every committee shall have clear Terms of Reference, Objectives and duration for which such committee is being constituted.
5. The constitution of committees shall be reported to the Board of Management in the next meeting following the constitution of the committee.

STATUTE-35

ESTABLISHMENT OF DEPARTMENTS & FACULTIES, CENTERS AND INSTITUTES

1. The University shall have the Following Departments & Faculties, Centre sand Institutes namely:
 - (A) **DEPARTMENTS**
 - i. Department of Industry Integrated Education and Research;
 - ii. Department of Exchange Education;
 - iii. Department of External Students;
 - (B) **CENTRES**
 - i. Centre of Executive Education;
 - ii. Centre of Corporate & International Relations;
 - iii. Centre of Rehabilitation Studies;
 - iv. Centre of Vocational Teacher Training;
 - v. Centre for Popularization and Preservation of Arunachal Language, Art, Culture & Handicrafts;
 - vi. Centre of South Asian Studies;
 - vii. Centre of Defence Studies;
 - viii. Centre of Dalit & Minority Studies;
 - ix. Centre of Sport Education & Development;
 - x. Centre of Competitive Examination;
 - (C) **FACULTIES**
 - a) **FACULTY OF SOCIAL SCIENCE;**

1. Department of Economics
 2. Department of Political Science
 3. Department of Social Work
 4. Department of Home science
 5. Department of Sociology
 6. Department of Development Studies
- b) FACULTY OF HUMANITIES AND LANGUAGES;**
1. Department of Literature and Languages
 2. Department of History
 3. Department of Philosophy & Human Values
 4. Department of Psychology & Behavioral Sciences
 5. Department of Library & Information Science
- C FACULTY OF ENGINEERING & TECHNOLOGY;**
1. ✓ Department of Civil – Structural & Construction Engineering
 2. Department of Chemical Engineering & Chemical Technology
 3. Department of Mechanical & Aerospace Engineering
 4. Department of Electronics & Communication Engineering
 5. Department of Electrical Engineering & Energy Technology
 6. Department of Automobile Engineering
 7. Department of Computer Engineering & Robotics
 8. Department of Instrument Engineering
 9. Department of Communication, Radar & Power Systems
 10. ✓ Department of Bio-Technology & Genome
 11. Department of Telecommunication Engineering
 12. Department of Nano-science & Materials
 13. Department of Earth & Environmental Engineering
 14. Department of Architectures, Designing & Technology
- D FACULTY OF BUSINESS & MANAGEMENT;**
1. ✓ Department of Management
 2. Department of Banking & Insurance Management
 3. Department of Cooperative & NGO Management
 4. Department of Production & Supply Chain Management
 5. Department of International Business & Management
 6. Department of Entrepreneurship Development
- E FACULTY OF COMPUTING & INFORMATION TECHNOLOGY;**
1. Department of Computer Applications
 2. Department of Information Technology
 3. Department of Visual Effects & Multimedia
 4. Department of Computer Science
- F FACULTY OF PHARMACY, MEDICAL & PARAMEDICAL SCIENCES**
1. Department of Medical Sciences
 2. Department of Homeopathic Medicine
 3. Department of Ayurveda Medicine
 4. Department of Pathology & Diagnostics
 5. Department of Physiotherapy
 6. Department of Optometry
 7. Department of Pharmaceutical Sciences
 8. Department of Nursing & Patient Care
 9. Department of Hospital & Healthcare Management
 10. Department of Naturopathy & Yoga Sciences
 11. Department of Ophthalmic Medicine & Sciences
- G FACULTY OF SCIENCE**
1. Department of Physics
 2. Department of Biochemistry & Molecular Biology
 3. Department of Chemistry & Chemical Sciences
 4. Department of Structural Biology
 5. Department of Microbiology
 6. Department of Mathematics
 7. Department of Statistics & Actual Sciences
 8. Department of Geology
 9. Department of Zoology
- H FACULTY OF HOSPITALITY & TOURISM MANAGEMENT**
1. Department of Hospitality Management
 2. Department of Travel & Tourism
 3. Department of Event Trade Fair & Exhibition Management
- I FACULTY OF LAW & PUBLIC POLICY**

1. Department of Law
2. Department of Criminology & Forensic Sciences

J FACULTY OF COMMERCE

1. Department of Accounting & Finance
2. Department of Banking & Insurance
3. Department of Taxation
4. Department of E-Commerce
5. Department of Business process Outsourcing

K FACULTY OF EDUCATION

1. Department of Early Childhood Education
2. Department of Education
3. Department of Physical Education
4. Department of Special Education
5. Department of Sports Medicine & Physiotherapy
6. Department of Educational Technology & Innovation

L FACULTY OF AGRICULTURE & HORTICULTURE

1. Department of Rural Developmental Studies
2. Department of Nutrition & Food Technology
3. Department of Agricultural Engineering & Technology
4. Department of Horticulture & Floriculture
5. Department of Organic Agriculture Research & Development

M FACULTY OF JOURNALISM & MASS COMMUNICATION

1. Department of Photography, Film & Television
2. Department of Journalism & Creative Writing
3. Department of Mass Communication & Electronics Media
4. Department of Advertising & Marketing Communications
5. Department of Multi Media & Animation

N FACULTY OF FINE ARTS, DESIGN & CREATIVE EDUCATION

1. Department of Culture & Handicrafts
2. Department of Visual Arts; (ceramics, drawing, painting, sculpture, printmaking, design, crafts, photography, filmmaking and architecture, etc.)
3. Department of Performing Arts; (dance, music, opera, theatre and musical theatre etc.)

Dept. of Commerce missing (need to amend).

2. The Board of Management shall have power to constitute and/or reconstitute Faculty, Department and Centre or add new Faculty, Department and Centre or close any Faculty, Department and Centre, as deemed fit and necessary.
3. Such other Faculty, Department and Centre as may be established from time to time by the Board of Management.
4. The Board of Management shall, within the limits of economic capacity and development of the University, take effective steps to establish Faculty, Department and Centre specified in these Statutes.
5. The Academic Council, after examining each proposal for the introduction of a new programme from the point of view of its desirability and viability and the broad objective of the University as set forth in its Act shall make suitable recommendations to the Board of Management of the University.
6. The Board of Management shall have powers to determine from time to time, after considering recommendations of the Academic Council, the subjects for teaching posts should be instituted and the several terms and conditions subject to which teaching posts should be instituted.
7. The Board of Management shall have power to suspend or abolish any teaching post after receiving report from the Academic Council thereon.

STATUTE-36

CONSTITUTION OF FACULTIES

1. Without prejudice to specific requirement of any faculty, each Faculty, other than the Faculty of Engineering and Technology, shall consist of the following members, namely:-
 - (i) Dean of the Faculty who shall be the Chairman;
 - (ii) all Professors in the Faculty;
 - (iii) all Heads of Departments assigned to the Faculty who are not Professors;
 - (iv) one Associate Professor from each Departments by rotation according to seniority;
 - (v) two Assistant Professors from each Department (one above five years of service and one below five years) by rotation according to seniority;
 - (vi) four persons nominated by the Academic Council from other Faculties of the University; and
 - (vii) five persons, not in the service of the University to be co-opted by the Faculty for their special knowledge of any subject assigned to the Faculty, provided that not more than one person may be co-opted in respect of a subject assigned to a single Department.

2. The Faculty of Engineering and Technology shall consist of at least the following members:
 - (i) Dean of the Faculty, who shall be the Chairperson;
 - (ii) Head of the University Polytechnic;
 - (iii) all Professors in the Faculty;
 - (iv) one Associate Professor and one Assistant Professor by rotation according to seniority from each Department in the Faculty;
 - (v) not more than three Associate Professors from the University Polytechnic;
 - (vi) one Assistant Professor at the University Polytechnic, by rotation according to seniority;
 - (vii) one person not in the service of the University, having expert knowledge of the subject or subjects concerned, to be co-opted by the Faculty for each Department; and
 - (viii) Three members to be nominated by the Academic Council for their special knowledge of any subject assigned to the Faculty or of any allied branches of knowledge.
3. All members of a Faculty, other than the ex-officio members, shall hold office for a term of three years.
4. The conduct of the meetings of a faculty and the quorum required for each Faculty shall be prescribed by the Ordinances.

STATUTE 37

POWER AND FUNCTIONS OF FACULTIES

In addition to the powers and functions of the Faculties prescribed under the Ordinances, they shall have following specific functions and powers:

- (i) To co-ordinate teaching and research activities of Departments assigned to the Faculty, and to promote and provide for inter-disciplinary teaching and research in addition to arranging for examinations and periodical tests in subjects falling within the purview of the Faculty.
- (ii) To appoint Committees or to undertake research projects common to more than one Department.
- (iii) To approve courses of study proposed by the Departments.
- (iv) To forward recommendations for Advance Studies and Research to the Boards of Studies.
- (v) To propose the draft of Ordinances for the examination for courses conducted by the Faculty.
- (vi) To recommend proposals for the creation and abolition of teaching posts.
- (vii) To perform such other functions as the Board of Management and the Academic Council may assign.

STATUTE 38

DEPARTMENTS

1. Each Faculty shall have such Departments as may be assigned to it by the Ordinances.
2. No Department shall be established or abolished except in the manner as provided in these Statutes.
3. Each Department shall have:
 - (i) teachers and students for transacting curriculum;
 - (ii) research scholars and research professors;
 - (iii) honorary professors, if any, attached to Department; and
 - (iv) such other persons as may be members of the Department in accordance with the provisions of the Ordinances.

Each Department shall have a Head of the Department who shall be appointed in accordance with these Statutes and shall perform such functions as may be prescribed by the Ordinances.

STATUTE 39

MODE OF LEARNING

The University is empowered and authorized to impart education with the help of following modes:

1. **Full Time (Face to Face) Education mode** of teaching-learning to impart education and training through direct face to face teaching and interaction between students and teachers in the University Headquarter or Main Campus or Branch/off Campuses or off shore campus or Community College or Centres of Excellence or Approved and/or recognized Institutions.
2. **Part Time Education mode** of teaching-learning to impart education in the evenings or mornings daily or 2nd shift classes. Part time mode of learning will offer an opportunity to students to join a Partner organization as Trainee and work in it from the very beginning of Professional Level programme. Students will be free to work part time. They will also be paid stipend for their efforts. During traineeship, students will be continuously guided, evaluated and mentored by Industry Integrated Learning Centre's trainers and industry professionals. Thus, the

programme will not only provide students with a hands-on work based learning opportunity but also a direct experience of the rigor of a real work environment. It will ensure that every student emerges from the University as a seasoned professional ready to meet the challenges in the global business. The Traineeship Advantage will empower students with a head start in their careers and a secured placement at the end of the program.

3. **Research Based Program:** For each research based programme, satisfactory completion of the course work shall be mandatory and thereafter only, Research Scholars shall become eligible to undertake research work in the University or approved Research Centre under effective supervision of the assigned Research supervisor.
4. **Online and e-Learning** is a mode of delivering individualized education using technology to students who are not physically present in a traditional setting such as a classroom. Online and e-learning provides "access to learning when the source of information and the learners are separated in time and by distance, or both. Online Learning includes numerous types of media that deliver text, audio, images, animation, and streaming video, and includes technology applications and processes such as audio or video tape, satellite TV, CD-ROM, and computer-based learning, as well as local intranet/extranet and web-based learning.
5. **Independent Study** is a mechanism wherein an individual can seek admission to appear in the examination of any certificate or diploma or degree program as an external student without having pursued the prescribed course of study in the University, provided he is otherwise eligible for admission under the Regulations.
6. **Regular Weekend Education** is a mechanism wherein provision for regular weekend education is created by the University for working professionals to provide learning interventions that help them in acquiring skills for upward mobility in their careers while affirmatively impacting the organizations that they work in. The focus of all activities at Executive Education Centres will be to give participants the perspectives required to revolutionize the way an enterprise achieves its objectives. Executive Education Centres having state-of-the-art classrooms, computer centre and library are equipped to be the fountain-heads of a host of different viewpoints and new ideas.
7. **Open and Distance Education:** Open learning is philosophy of education and distance is mode of delivery of education. The ODL system relies on use of teaching methods, techniques and technologies so as to deliver individualized instruction in traditional, vocational or Industry integrated education to students who are separated from the teacher in spatial and temporal dimensions.
8. **Industrial Based Integrated Education:** Collaborative Industry based mode of education is the system of imparting education face to face with support of theory & practical classes, industrial exposure, reading and comprehending the print material, listening to audio, watching video, online tutorial, writing assignments and extra-curricular activities and project work etc., whichever applicable. The component of industry exposure is compulsory in this mode of education.
9. **Open Schooling** to cater to the needs of a heterogeneous group of learners up to pre-degree level. The National Policy on Education-1986 suggested that Open School System should be strengthened for extending open learning facilities in a phased manner at secondary level all over the country as an independent system with its own curriculum and examination leading to certification. Consequently, the University shall set up the Inter College Education Board to register, examine and certify students registered with it up to pre-degree level courses.
10. **Blended Learning** is mode of imparting education wherein technologies, methodologies and techniques are blended with F2F activities. That is, it is visualized as a system where ODL components such as counselling, workshop, study materials, assignments, etc. are combined with conventional classroom mode, where presence of students at the institute is essential. This mode is meant only for working professionals with certain minimum work experience as per AICTE rules, regulations and notification.

STATUTE 40

TRANSFER OF CREDIT

1. The University is empowered to provide credit transfer framework for promoting and facilitating inter-university/institutional/industry transfer and seamless mobility of students across different universities/institutions / industry in India and abroad. The credit transfer scheme will involve:
 - (a) transfer of credits to students of the University by other Universities/ educational institutions/Industrial or vocational Training Institutions; and
 - (b) acceptance by University of credits earned by students from other universities/institutions/industrial or vocational training institutions recognised by respective regulating bodies.
2. University will create facilitative mechanism for transfer of credits by prescribing a procedure duly approved by the Board of management on the recommendation of the Academic Council.
3. The policy and procedure for transfer and acceptance of credits shall be as provided in the Ordinances of the University.

STATUTE 41

RESEARCH AT A CENTRE OF EXCELLENCE OR RESEARCH CENTRE

1. The Himalayan University Act, 2012 (Act No. 6 of 2013) empowers the University to establish or recognize "Centre of Excellence" and "Research Centre" in and outside the country for conducting Professional Education and Research Degree Programmes through any mode of education. Besides, Section 6 of the Act also empowers the University to admit to its privileges institutions not maintained by the University. The Himalayan University Act, in terms of Section 28, provides norms for granting recognition to institutes of Higher Learning and Research. Such

recognition facilitates usage of the facilities and ambience of such institutions towards optimal academic utilization.

2. The Management of the institution actively conducting research or specialized studies for a period of not less than three years desirous of seeking recognition shall apply to the Director, Directorate of Outreach of the Himalayan University in the prescribed form along with such fees as may be prescribed by the Vice Chancellor from time to time. The management of the institution seeking recognition, as Centre of Excellence or Research Centre, shall be registered as a Society under the Societies Registration Act or as a Trust Registered under the Indian Trusts Act or as a Company registered under section 25 of the Companies Act.

3. The applicant institution shall furnish detailed information about the following:

- a. The constitution and the personnel in the management.
- b. The subjects and courses of studies for which recognition is sought.
- c. Infrastructure including accommodation, equipment and number of students for whom the provision has been made.
- d. The human capital in terms of permanent staff, visiting or honorary staff including those recognized for guiding research by the University along with their teaching/research experience, evidence of research work carried out at the institution, publications made and books published.

4. If on perusal Director, Directorate of Outreach finds the application to be in order, he shall forward it to the Vice Chancellor, who shall constitute inspection committee to assess the infrastructure. The Committee shall inspect the Institute and submit its report within the time limit to the VC for the consideration of the Board of Management. If the Board of Management accords recognition, it shall not exceed five years.

Provided that if the recognition is granted for a period of one year, it may be continued on payment of yearly Renewal Fees, satisfactory performance and favorable recommendations of the inspecting team and the conduct of the Centre of Excellence or Research Centre as regards the facilities available, infrastructure, academic environment, number of students admitted, number of students appearing in the examinations, examination results etc. The Centre of Excellence or Research Centre may be permitted to admit students every year unless otherwise prohibited. If there is no specific action against the Centre of Excellence or Research Centre, it will be deemed to be enjoying continued recognition subject to the payment of University dues and Renewal Fees. Any Centre of Excellence or Research Centre which has not paid its Renewal Fees will be deemed to have lost its recognition.

5. The Vice Chancellor may call for such additional information as may be deemed necessary.

6. The institution desirous of getting recognition as a Centre of Excellence or Research Centre should fulfill the following conditions:

- a. Physical Facilities: The applicant Institution shall have suitable buildings for administrative office, rooms for instruction, seminar and spacious accommodation for Scientists / Supervisors.
- b. Laboratory: The Institution shall have a well equipped Laboratory with all relevant advanced equipment / apparatus including tools required for conducting research/ practical as per requirement of the field of specialization/ research.
- c. Library: The library of the institution under consideration shall have requisite number of books in the field(s) of specialization and shall also be a regular subscriber of national and international journals for the particular subject(s)/ field(s) of specialization. It shall have Reading Room facilities for staff and the students with proper furniture and other Infrastructural facilities such as Internet.
- d. Staff: The Institution shall have adequate specialized academic, technical and non-teaching staff. It shall have at least three fulltime Professor/ Associate Professor/ Assistant Professor per subject of specialization. It should have guide(s) to supervise research carried out in the field(s) of specialization. In addition, there may be visiting/honorary staff as per Rules

In case of non-teaching Institutions/ Laboratories, the personnel structure with the corresponding academic qualifications and teaching/ research experience shall be computed so that recognition in terms of Adjunct Professor/ Associate Professor/ Assistant Professor could be given by the University as the case may be. Such a recognized guide shall also be guiding such number of candidates as may be fixed by the University from time to time.

- e. Financial Status: The Institution shall have sufficient financial resources, so as to meet all the requirements for its continued maintenance and futuristic expansion plans.
7. The management applying for recognition as a Centre of Excellence or Research Centre shall give an undertaking on prescribed format that they shall abide by all the directions/ orders issued by the University, in exercise of the powers conferred on them under the appropriate provisions of the Act, Statutes, Ordinances and Regulations of HU made there under.

8. Authority Competent to Grant Recognition:

- a. The Vice Chancellor will be empowered to order issuance of recognition of a Centre of Excellence or Research Centre up to five years after the approval of BOM.
- b. The Director, Directorate of Outreach may sanction provisional recognition of a Centre of Excellence or Research Centre for one year on the basis of Self Assessment Form and documents and presentation submitted by Applicant. At the end of the period the provisional recognition or approval it shall cease automatically. It shall be competent for the Vice Chancellor to grant such extension of time.
- c. An appeal will lie to the Academic Council of the University against the order of the Vice Chancellor sanctioning or rejecting recognition of a Centre of Excellence or Research Centre.

- d. An appeal against an order of the Director, Directorate of Outreach will lie to the Vice Chancellor.
9. If any Centre of Excellence or Research Centre so recognized is found guilty of violation of the Statutes, Ordinances and Regulations, the University may take such action as it may deem fit, including that of imposing fine and or suspension/ cancellation/ withdrawal of recognition / registration.
 10. The approval fee to be paid by the Centre of Excellence and Research Centre shall be notified by the University from time to time.
 11. The University shall notify interest free security deposit for Centre of Excellence and Research Centre from time to time. The Security deposit shall remain with the University for a period of six months from the date of completion of approval to the satisfaction of the University.
 12. Approval of Centre of Excellence and Research Centre, provisional or otherwise, may be withdrawn in part or in full, suspended or modified, if the Centre of Excellence and Research Centre, on due enquiry, is found to have failed to comply with any of the provisions of the Act, the Statutes, Ordinances and Regulations or any other direction or instruction of the University/ Statutory/ Regulatory body or failed to observe any of the conditions of approval, or has conducted itself in a manner prejudicial to the academic and administrative standards and interests of the University.
 13. If a Centre of Excellence and Research Centre cease to function or are shifted to a different location or is transferred to a different Society, Trust, Individual or a group of individuals without prior approval of the University, the approval granted to the Centre of Excellence and Research Centre shall lapse automatically in such cases. Shifting or transfer, as the case may be, shall be treated as a new Centre of Excellence and Research Centre for the purposes of future approval. The University/ Government shall have the duty to alleviate the educational future of the students in an appropriate manner as per its decision.
 14. If the University decides to withdraw the approval of the Centre of Excellence and Research Centre, or the registration stands terminated by the order of the University, provisional or otherwise, such decision shall not affect interests of the students of the Centre of Excellence and Research Centre who were on its rolls at the time of issue of the order till they pass out the normal duration of programmes to which they were enrolled at that time. The University/ Government shall have the duty to alleviate the education future of the affected students in an appropriate manner as per the decision so taken.

STATUTE 42

CO-OPERATION AND COLLABORATION WITH OTHER UNIVERSITIES,

INSTITUTIONS AND INDUSTRY

1. In consonance with the Himalayan University Act 2012 (Act No. 6 of 2013), the University envisages to network and collaborate with institutions of repute from India and abroad.
2. The University may network and collaborate with institutions of higher education, research institutions, industry, and/or NGOs of national and international repute.
3. The objective of such networking and collaboration shall be to further teaching, research, student mobility through transfer of credits, extension, consultancy aimed at providing opportunities of enhanced learning, hands on experience, cross-cultural dialogue and exchange of ideas for its faculty, research scholars and students.
4. With the above in view, the University may enter into Memorandum of Understanding (MOU) with other institutions of national and international repute.
5. Any proposal received and/or initiated by the University to enter into an MOU with other institutions shall be examined by a Committee comprising the following:
 - a. Vice Chancellor - Chairperson
 - b. Pro Vice Chancellor or a Director nominated by the Vice Chancellor - Member.
 - c. One member to be nominated by the Sponsoring Body
 - d. Director, Directorate of Outreach- Member
 - e. Director of the Schools concerned or Subject expert nominated by Vice Chancellor- Member
 - f. Chief Finance and Accounts Officer- Member
 - g. Registrar, who shall be the Member Secretary
6. The Committee, referred to as above, shall examine the proposal taking into consideration all aspects involving rights and obligations of the University and will make a recommendation as to whether it is in the interest of the University to enter into the MOU.
7. Recommendations of the Committee together with the draft of the MOU shall be placed for the consideration and approval of the Board of Management of the University.
8. All MOUs will be for a specified time period and reviewed periodically by the Committee for extension/continuation / discontinuation.

STATUTE 43

CONVOCATION OF THE UNIVERSITY

1. Convocation for the purpose of conferring degrees, diplomas and certificates shall be held on such date and place as may be fixed by the Chancellor.

Provided that in case the Convocation is not held in a particular year, the Vice Chancellor shall be competent to authorize admission of successful candidates in the year on their respective degrees in-absentia and authorize the Registrar to issue the degree certificates on payment of the prescribed fee.

2. Special Convocation for conferring honorary degrees may be held on such date as may be fixed by the Chancellor, on the recommendation of the Vice-Chancellor.
3. At the Convocation, the Vice-Chancellor shall present an Annual Report of the achievements of the University.
4. The Chancellor shall preside over at the Convocations of the University held for conferring degrees.
5. In the absence of the Chancellor, the Vice Chancellor shall fix the date and preside over the Convocations.
6. The Rules and procedure to be followed at the Convocation shall be laid down by the Academic Council from time to time.

STATUTE 44

DISQUALIFICATION

1. A Person shall be disqualified for being chosen as, and for being, a member of any of the authorities of the University
 - (i) if he is of unsound mind or is a deaf-mute;
 - (ii) if he is an undischarged insolvent;
 - (iii) if he has been convicted by a court of law of an offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months.
2. If any question arises as to whether a person is or had been subjected to any of the disqualification mentioned in clause 44(1), the matter shall be referred to the Chancellor for decision, which shall be final and no suit or other proceeding shall lie in any civil court against such decision.

STATUTE 45

ACADEMIC CALENDAR

1. The Board of Management on the recommendations of the Academic Council shall approve the Academic Calendar of the University from time to time.
2. The Academic Calendar shall be notified by the Registrar of the University at least 30 days before the commencement of the academic year for information of all concerned in a Performa prescribed by Board of Management from time to time.
3. The Academic Calendar shall specifically include the following:
 - i. Date of commencement of the academic year.
 - ii. Last date for admissions to various programmes.
 - iii. Last date of registration of students admitted to various programme.
 - iv. Terms of Vacation
 - v. Schedule of examination for winter examination and summer examination in terms of
 - a) Commencement of the Examinations; and
 - b) Last date for receipt of examination forms.
 - vi. Probable date of declaration of results.
 - vii. Date of end of the Academic Year.
4. The particulars governing the aforesaid events shall be incorporated separately for "Annual Pattern" and "Semester Pattern".
5. The said Notification shall include the specific instructions to the effect that
 - a) All the Directors of Schools/ Heads of the institutions/ Centers/ Community College should communicate the list of students admitted in their School/ Community Colleges/ Centre/ institutions to the University within 15 days from the last date of admission as notified by the academic calendar.
 - b) Students admitted after the last date shall not be permitted to appear at the University examinations.
6. The number of working days, number of actual days of instructions, holidays other than Sundays and the extent of vacation in the concerned academic year, shall be computed so as to ensure that the number of actual teaching days cumulatively in the two academic terms in concerned academic year in any case shall not be less than 180.

STATUTE 46

TERMS AND CONDITIONS OF SERVICE OF UNIVERSITY TEACHERS

1. All the teachers of the University shall, in the absence of any agreement to the contrary, be governed by the terms and conditions of service as specified in the Statutes, Ordinances and Regulations.

2. Every teacher of the University shall be appointed on a written contract, the form of which shall be prescribed in the Ordinances and a copy of the contract shall be deposited with the Registrar.

STATUTE 47

MAKING OF ORDINANCES

1. The Ordinances made under the Act may be amended, repealed or added to at any time by the Board of Management.
2. Every Ordinance made by the Board of Management shall come into effect immediately.

STATUTE 48

RULES OF THE UNIVERSITY

1. For implementing the provisions of the Act, Statutes, Ordinances and Regulations and for other purposes not contained therein, the Board of Management shall prescribe the Rules, guidelines and prepare manuals which shall be communicated and followed by the employees, associates and students from time to time.
2. The Board of Management may direct to alter, amend and frame new Rules, guidelines and manuals which are not inconsistent with the provisions of the Act, Statutes and Regulations for the purpose of conducting the activities of the University for which it is established.
3. The Board of Management shall also have power to adopt any amendments proposed by itself or the Academic Council or Chancellor of the University.
4. The Board of Management shall have right to annul any Rules and Guidelines.
5. Every new Rule or addition to the Rules or any amendment or repeal of a Rule shall require the assent of the Chancellor who may assent thereto or withhold assent or remit to the Board of Management for consideration.
6. A new Rule or a Rule amending or repealing an existing Rule shall have no validity unless it has been assented by the Chancellor.

STATUTE 49

REGULATIONS

1. The authorities of the University may make regulations consistent with the Act, the Statutes and the Ordinances for the following matters, namely:-
 - i. laying down the procedure to be observed at their meetings and the number of members required to form a quorum;
 - ii. Providing for all matters which are required by the Act, the Statute or the Ordinances to be prescribed by Regulations; and
 - iii. Providing for all other matters solely concerning such authorities or Committees appointed by them and not provided for by the Act, the Statutes or the Ordinances.
2. Every authority of the University shall make Regulations providing for the giving of notice to the members of such authority of the dates of meeting and of business to be considered at meetings and for the keeping of a record of the proceedings of meetings.
3. The Board of Management may direct the amendment, in such manner as it may specify, of any Regulation made under the Statutes or the annulment of any such Regulation.

STATUTE 50

DELEGATION OF POWERS

Subject to the provisions of the Act and the Statutes, any officer or authority of the University may delegate his or its powers to any other officer or authority or person under his or its respective control and subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to vest in the officer or authority delegating such powers.

STATUTE 51

MISCELLANEOUS

1. Residuary Powers: In the event of the University being required to exercise any such powers or perform any such functions not falling within the purview of the Act, these Statutes, Rules, Regulations, Guidelines or Policies of the University, the Vice Chancellor shall exercise such aforesaid powers and perform such aforesaid functions in consultation with the Chancellor.
2. Legal Adviser and Standing Counsel: It shall be competent for the Board of Management to appoint a Legal Adviser/Standing Counsel for the University for such period and on such terms as it may decide, to perform such duties as it may assign from time to time.

3. Arbitration/ADR: Every dispute, difference of question which may at any time arise between the parties hereto or any person claiming under them, touching or arising out of or in respect of this arrangement of the subject matter thereof (except in matters the decision whereof has been specifically provided above) shall be referred to the arbitration of an arbitrator appointed by the Vice Chancellor of the University, whose decision shall be final and binding on both the parties. In case of the transfer or demise of the arbitrator, his successor in office shall continue the process from the point where his predecessor left it. Arbitration/ADR Policy, Rules can be made under Regulation of the University which update from time to time.
4. Student's hostels cafeteria and other accommodations: The University shall provide to the students, to the extent possible, hostel accommodation and other boarding facilities or permit to stay with guardians. The University shall, for the benefit of the students, provide and operate cafeteria, health, recreational, shopping and other ancillary facilities as may be deemed fit. The Academic Council in this regard shall make the Rules.
5. Removal of difficulties: In case any difficulty arises in giving effect to the provisions of the Statutes, the Chancellor may pass such order as necessary for the purpose of removing the difficulty, provided that such an order is not repugnant to the provisions of the Act.
6. Industrial experience: The University is also committed to offer Certificate, Diploma's, Bachelor's and Master's Programmes to those students, who are having a skilled/unskilled and industrial experience from organized/unorganized sector.
7. Power to add or to amend: The Statutes as stated in the Act may be amended or new Statutes may be added by the Board of Management. The Board of Management shall submit the new and amended Statutes to the State Government for its approval as per the provisions of Act.
8. Interpretation: On the question of interpretation of these Statutes, the decision of the Board of Management of the University shall be final. On matters not specifically covered in the Service Statutes of the University employees, such Rules governing the employees of Government of Arunachal Pradesh shall apply unless otherwise decided by the Board of Management.
9. Savings: Such other Rules as are considered necessary to carry out the functions of the University will be framed by the Board of Management as and when necessary under the respective headings.
